

Requirements:

1. The applicant must be a dependent child or spouse of a full-time employee of the university.
 - a. **Please attach documentation showing proof of dependency/marital status (copies of Tax information for the previous year), Birth Certificate or Marriage License). You must turn in this information even if you have done so before.**
2. Dependent children must be 24 years of age or younger and a qualified resident of Oklahoma as defined by the Oklahoma State Regents for Higher Education. Student must be 24 year of age or younger on the first day of the semester.
3. Spouses must be a qualified resident of Oklahoma as defined by the Oklahoma State Regents for Higher Education.
4. The waiver is for general enrollment tuition during the fall, spring and summer semesters and does not include any fees.
5. The applicant must be regularly admitted as a degree-seeking student in a program of study leading to a first undergraduate degree at NSU. Full-time students are funded first. Part-time students will only be considered if money is available after all qualifying full-time students have been awarded. Part-time students must submit a written statement explaining reasons for part-time status and a plan for completing a bachelor's degree.
6. Course work taken must apply to a program of study. The waiver, if granted, does not apply to class auditing, non-credit courses, continuing education, or concurrent hours.
7. The **maximum** award will be \$600 for summer and \$1200 per semester for fall and spring. Awards are based on \$100 per hour enrolled up to the maximum amount for each semester. Waivers will be applied directly to general tuition after the application of other general tuition waivers. The total amount of all combined tuition waivers cannot exceed the student's total tuition costs. The waiver also cannot be used to pay for TCC classes offered at NSU-BA.
8. A student must meet the following criteria to continue receiving the tuition waiver:
 - a. Enroll in and complete at least 24 credit hours each academic year, unless a student has been granted a part-time exception. (at least 12 per semester)
 - b. Maintain a minimum 2.5 cumulative GPA for each academic year.
9. The priority deadlines for the Tuition Waiver Program for Children and Spouses of University Employees will be:

June 1, 2015	2015 Summer Semester
August 1, 2015	2015 Fall Semester
December 1, 2015	2016 Spring Semester

The allocation for the Tuition Waiver Program for Children and Spouses of University Employees is limited. Please apply early to receive priority consideration.

No awards will be made when the funding source is exhausted.

If you do not meet the criteria above for any reason, you must submit a written statement as to why your application can be reviewed and considered if funds are still available.

2015-16 APPLICATION
NORTHEASTERN STATE UNIVERSITY
TUITION WAIVER PROGRAM FOR
CHILDREN AND SPOUSES OF UNIVERSITY EMPLOYEES



This program is for the children and spouses of full-time, regular employees of the University.

STUDENT INFORMATION

Name of student applicant: NSU ID #: N

Email Address: Telephone:

Semester(s) for which application is submitted (You may choose all that apply.)

Summer 2015

Fall 2015

Spring 2016

PARENT/SPOUSE INFORMATION

Name of NSU Employee: NSU ID #: N

My relationship to the applicant is: Parent Spouse

Department in which parent/spouse works:

Campus Extension: Campus Email:

I have read and understand the terms and conditions related to the receipt of tuition waiver funds.

Parent/Spouse Signature Date

Student Signature Date

Please submit completed form to the Office of Scholarships.

SCHOLARSHIP OFFICE USE ONLY

GPA _____

2014-15 Hrs. Comp. _____

Approved S ____ F ____ Sp ____

Date _____

Disapproved _____

Reason _____
