

Student One Time Payment Form

**NORTHEASTERN STATE UNIVERSITY**  
TAHLEQUAH, OKLAHOMA

Student One Time Payment Form

\_\_\_\_\_  
Student name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Student address

\_\_\_\_\_  
Event

\_\_\_\_\_  
Event dates/time

\_\_\_\_\_  
Summary of Event (reason for payment)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Account to be charged: Name \_\_\_\_\_ Number \_\_\_\_\_

Amount of payment requested \_\_\_\_\_ Based on \$ \_\_\_\_\_ per hour/contract  
(circle one)

If payment is on a contract basis, estimated number of hours \_\_\_\_\_

Is student currently enrolled? Yes \_\_\_\_\_ No \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Account Sponsor \_\_\_\_\_ Date \_\_\_\_\_

Financial Aid \_\_\_\_\_ Date \_\_\_\_\_

Business Affairs \_\_\_\_\_ Date \_\_\_\_\_