Northeastern State University
Master of Social Work
Admission Information

The Master of Social Work (MSW) graduate degree academically prepares competent and effective professionals at the generalist and advanced generalist levels. Additionally, the curriculum allows students to focus their studies in one of four areas:

- Indigenous & Rural Communities
- Behavioral Health
- Children & Adolescents
- Older Adults

The curriculum integrates the knowledge, skills, and values of the Council on Social Work Education (CSWE) competencies and behavioral indicators along with the National Association of Social Workers (NASW) Code of Ethics. These key foundations prepare our graduates to practice social work in a wide range of social work agencies and allied settings with diverse client systems and people. The NSU MSW degree has a unique focus in addressing social work practice with Native American populations.

The NSU MSW program is currently in pre-candidacy for Accreditation by the Council on Social Work Education's Commission on Accreditation. A new class of students begins the program each Fall semester. Any coursework taken prior to full acceptance into the program may not apply to the degree or the certificate. If courses are accepted as transfer credit, the maximum allowed is nine (9) credit hours. Applicants not admitted to the program will not be allowed to take clinical courses (i.e. Methods, Group Processes, Practicums or Internships).

Admission into the MSW program is a bifurcated process. The first step is to apply for admission as a graduate student to NSU. The second step is to apply for admission to the MSW program. To be clear, admission as an NSU graduate student does not imply admission to the actual degree program. These are separate processes and all applicants must apply and be accepted into both the NSU Graduate College and the MSW. MSW applicants that are admitted to the Graduate College, but not the MSW, may not enroll in course work prior to full acceptance to the program.

To be accepted into the Graduate College, an applicant must have an earned bachelor’s degree from an accredited college or university with an overall GPA of 2.5 (with a GPA of 2.75 in the last 60 undergraduate hours). Applicants must also score in the upper three-fourths of the national norms on the Graduate Record Examination (GRE) or Millers Analogy Test.

To be accepted into the MSW program, an applicant must have a cumulative GPA of 3.0 or higher, and an earned BSW from a CSWE accredited program, or an earned bachelor’s degree in social science, sociology, psychology, or a related field.

I. Graduate College:
   Submit these items to NSU Graduate College as indicated below:
   A. A complete online Application for Graduate Admission;
   B. Official GRE or MAT scores; and
C. Official transcripts of all previous college work sent directly from school(s) attended to:

Northeastern State University  
Graduate College Office- Admin 111  
601 N. Grand Ave.  
Tahlequah, Ok 74464

II. Master of Social Work Degree Program:  
Submit these items to the Department of Social Work as indicated on the following page:

D. The applicant must satisfy the requirements for admission to the Graduate College.
E. The applicant must have taken the MAT.
F. The applicant must complete the MSW Application Form, which includes two (2) reference forms (provided). These references must be either professional (supervisor) or academic (faculty) in nature.
G. The application also requires a completed and up-to-date resume/vitae and cover letter.
H. OSBI background check

THE MSW APPLICATION, EXCLUDING TRANSCRIPTS AND TEST SCORES, must be returned to the Social Work Department. The application may be submitted:

- In one manila envelope with the applicant’s name on the outside in large letters,  
  OR
- Via mail (NSU, Department of Social Work, 609 N Grand Ave, Tahlequah, OK 74464).  
  OR
- Via e-mail at socialwork@nsuok.edu

ALL REFERENCE LETTERS MUST BE SUBMITTED TO THE DEPARTMENT BY THE ACADEMIC OR PROFESSIONAL REFERENCE AND NOT BY THE APPLICANT.

PRIORITY APPLICATION DEADLINE: February 15

Only complete applications will be reviewed. To be given full priority consideration for admission into the program, all application materials must be received by February 15.

SECONDARY APPLICATION DEADLINE: April 15

A “supplemental” review/ interview process will occur in April provided there are still openings remaining. To be considered for this supplemental review/interview process, all application materials must be submitted by April 15.
Northeastern State University
Masters of Social Work Application
Program Admission Application Form

Fully complete the following and submit to:

Northeastern State University
Department of Social Work
609 N Grand Ave.
Tahlequah, OK 74464
OR
socialwork@nsuok.edu

Name: ________________________________________________________________________

Current Mailing Address (Street): ________________________________________________

(City, State Zip): ________________________________________________________________

Telephone: (____) __________________________________________________________________

Email: _____________________________________________________________________________

Have you completed an application to the Graduate College?     Yes                No

Applying for Fall semester year ________.

An official score report from the MAT must be sent directly to the Graduate College. List the date taken and score below.

MAT: Date taken __________
Score _______________

Are you applying for the Traditional Pathway or the Advanced Standing Pathway?

Traditional Pathway □    Advanced Standing Pathway □

What bachelor’s degree(s) have you earned?

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Volunteer and work history:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
Please provide two letters of professional, supervisor, or academic references.

List below the names and addresses of the two (2) individuals submitting reference forms and letters for you. Copies of the forms are attached. Fill out the top portion of the form and deliver to each reference. Individual reference forms and letters will need to be submitted by the person providing the reference.

Name ____________________________________________________________
Street Address _________________________________________________________________________
City, State, Zip _________________________________________________________________________

Name ________________________________________________________________________________
Street Address _________________________________________________________________________
City, State, Zip _________________________________________________________________________

Please attach a complete and up-to-date resume/vitae

Please attach a Professional and Personal Statement:

1. What led you to choose to complete your Masters in Social Work?
2. How do you plan to apply your MSW in your professional life?
3. Why and how do you think you are suited to the social program?
4. Is there any information you believe would be helpful to the screening process that was not represented in the application materials?

Professional and Personal statement should be no more than 1000 words.

As a program, we seek students who have goals and dispositions that are congruent with our mission. The NSU Graduate Social Work Program Mission Statement guides our program’s actions and goals. Please consider our program mission statement before preparing your cover letter:

The Northeastern State University’s Social Work Program’s primary mission is to academically prepare competent and effective professionals; particular diverse first generation college students who desire to enter generalist social work practice. Along with our academic program’s accessibility, our curriculum is designed to integrate and apply the knowledge, skills, and values of the Council on Social Work Education (CSWE) competencies and behavioral indicators with the National Association of Social Workers (NASW) Code of Ethics. These key foundations prepare our graduates to practice social work in a wide range of social work agencies and allied settings with diverse client systems and people. Our
academic program has a unique focus in its integration of addressing social work practice with Native American populations, and the option to specialize in child welfare leadership.

In keeping with our mission, we have established the following program goals;
1. To educate diverse social workers for beginning generalist social work practice.
2. To provide an accessible social work academic program.
3. To prepare social workers to practice with diverse populations and systems, including Native American populations.
4. To develop social work leaders especially in child welfare social delivery systems.

The deadline for submission is February 15 of each year for the following fall semester.

_______________________________________________             _____________________
Signature of Applicant                                                                Date

_______________________________________________
Print Name
Name of Applicant ____________________________

TO THE APPLICANT

Under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232(g), you may, but are not required to waive your right of access to letters of recommendation. The applicant’s signature below constitutes a waiver signifying that the recommendation will remain confidential: no signature means the applicant will have the right to read the recommendation.

Date: ___________________ Signature of Applicant: ____________________________

Name of Reference ____________________________

The applicant named above is applying for admission to the Master of Science in Social Work program at Northeastern State University and has selected you as an academic or professional reference. Please complete the questions and contact information below. Along with this page, the applicant will need a separate letter of recommendation. Letters of recommendation should attest to the applicant’s fitness to successfully complete graduate work, strengths and weaknesses (interpersonal, etc.) and suitability for the profession. Your assistance in this process is greatly appreciated.

How long have you known the applicant? ____________________________

What is (was) your relationship to the applicant? ____________________________

Printed Name ____________________________

Position ____________________________

Institution ____________________________

Address ____________________________

Telephone ____________________________

Signature ____________________________ Date ____________________________

You can submit your recommendation form and letter in either of the following ways:

- Mail: NSU, Department of Social Work, 609 N Grand Ave, Tahlequah, OK 74464
- E-mail: Scan and send the documents to socialwork@nsuok.edu

The deadline to receive all application materials is FEBRUARY 15th.
Name of Applicant ________________________________________________________________

TO THE APPLICANT

Under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232(g), you may, but are not required to waive your right of access to letters of recommendation. The applicant’s signature below constitutes a waiver signifying that the recommendation will remain confidential: no signature means the applicant will have the right to read the recommendation.

Date: _____________________ Signature of Applicant: ______________________________________

Name of Reference ___________________________________________ ______________________

The applicant named above is applying for admission to the Master of Science in Social Work program at Northeastern State University and has selected you as an academic or professional reference. Please complete the questions and contact information below. Along with this page, the applicant will need a separate letter of recommendation. Letters of recommendation should attest to the applicant’s fitness to successfully complete graduate work, strengths and weaknesses (interpersonal, etc.) and suitability for the profession. Your assistance in this process is greatly appreciated.

How long have you known the applicant? ________________________________________________

What is (was) your relationship to the applicant? __________________________________________

Printed Name _________________________________________________________________________

Position ____________________________________________ ______________________________

Institution __________________________________________________________________________

Address ______________________________________________________________________________

Telephone _______________________________________ Date _____________________________

Signature ___________________________________________ Date _____________________________

You can submit your recommendation form and letter in either of the following ways:

- Mail: NSU, Department of Social Work, 609 N Grand Ave, Tahlequah, OK 74464
- E-mail: Scan and send the documents to socialwork@nsuok.edu

The deadline to receive all application materials is FEBRUARY 15th.
You can download the OSBI check application form by clicking the below web address
https://academics.nsuok.edu/Portals/18/OSBI_RecordCheckForm_08-09-1.pdf