

Sole Source Acquisition



Acquisition Type (check one): Sole Source Sole Brand

Purchaser:

Supplier Name:

Supplier Address:

Supplier Telephone:

Supplier e-mail:

I hereby affirm that pursuant to the provisions of the attached requisition or contract that is the only person or business entity singularly qualified to provide the acquisition, and if a product is the only brand or product which is unique, for the following reasons:

The following is a brief description of all efforts which were made to verify that the services or products to be purchased pursuant to the provisions of the attached requisition or contract qualify as a sole source or sole brand acquisition:

I understand that the signing of this certification knowing such information to be false may subject me to punishment for perjury.

Account Sponsor Signature

Date

Account Sponsor (PRINT)

Extension

President's Signature

Date