



# Banner Training

## Student Self Service Guide

Manual Version 1.0  
Banner Version 8.3.0.5



**NORTHEASTERN**  
STATE UNIVERSITY

## Table of Contents

Student Banner Self Service Guide .....	2
Getting started .....	2
Adding and Dropping Classes.....	5
Closed Classes .....	9
Waitlisting a Course .....	10
Other Registration Error Messages.....	11
Dropping a Class.....	12
Week at a Glance .....	13
Registration Status .....	14
Concise Student Schedule.....	15
View Holds .....	16
Final Grades .....	17
Academic Transcript .....	18
Request Printed Transcript .....	20
Class Schedule.....	21
Request Enrollment Verification.....	22
Account Summary.....	23

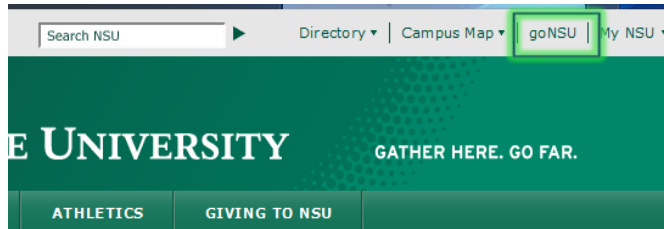
## Student Banner Self Service Guide

### Getting started

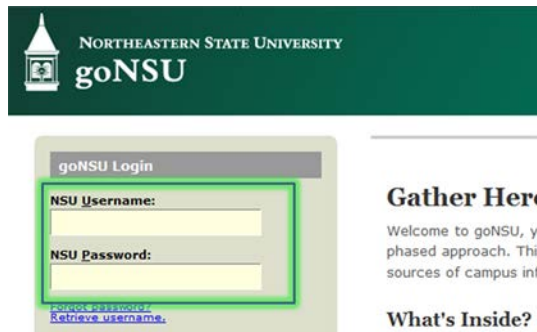
Start an internet browser.

Navigate to NSU's homepage. ( [www.nsuok.edu](http://www.nsuok.edu) )

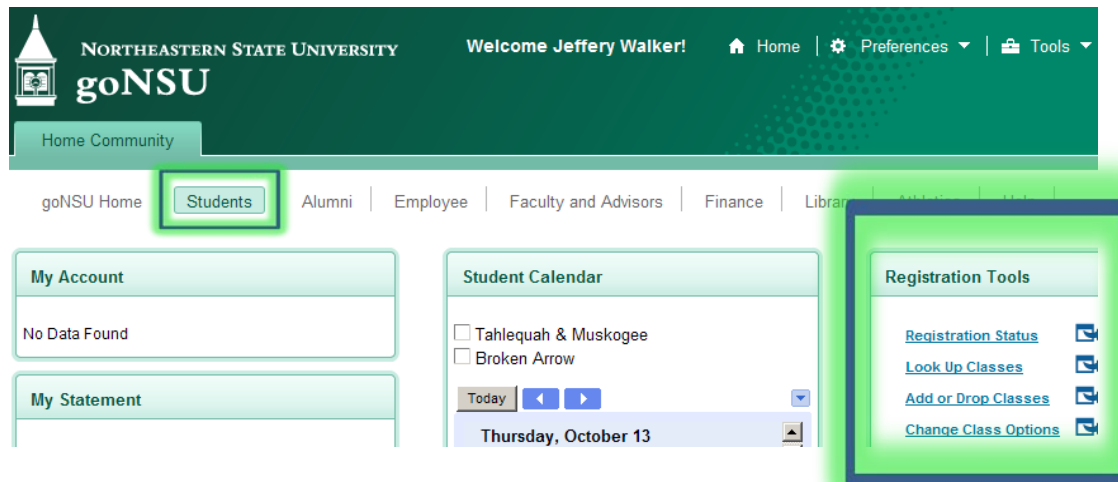
Click on **goNSU** in the top right corner.



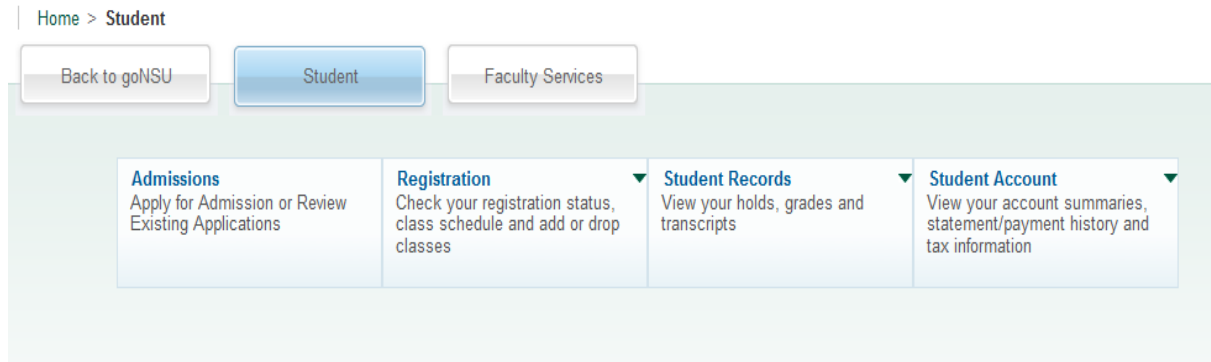
Login in with your NSU Username and NSU Password.



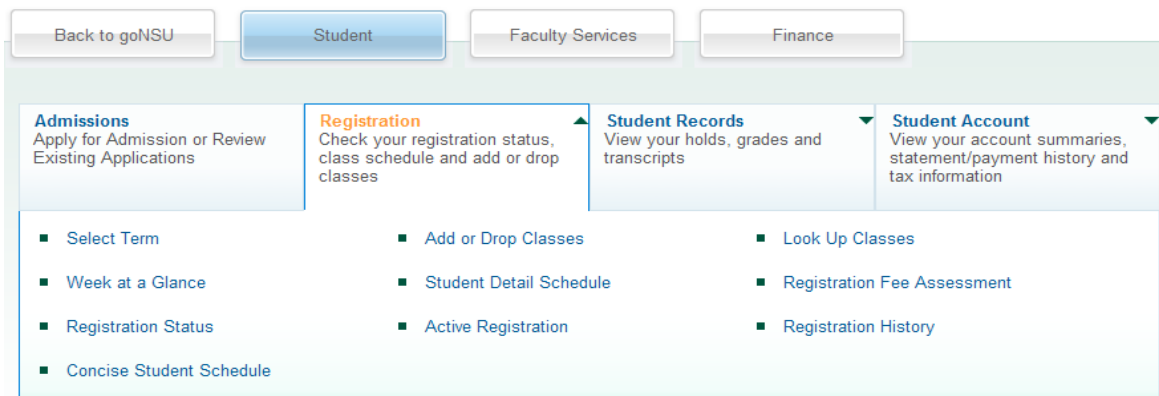
Click on the **Students** channel. Click one of the links in the Registration Tools box to go to the Student Self Service Banner menus.



Below is the main **Student Menu** in Self Service Banner (SSB). This guide will demonstrate a few of the more commonly used tools available to you through SSB. There are multiple ways to retrieve the same information or perform the same tasks. Following are examples of how to use these tools. Please explore the menu to discover the techniques that best fit your individual needs.



## The Registration menu.



## The Student Records menu.

The screenshot shows the 'Student' menu expanded to the 'Student Records' sub-menu. At the top, there are navigation buttons: 'Back to goNSU', 'Student' (highlighted), and 'Faculty Services'. Below these are four main menu categories: 'Admissions', 'Registration', 'Student Records' (highlighted), and 'Student Account'. Each category has a brief description. The 'Student Records' sub-menu is open, displaying a grid of options:

- View Holds
- Grade Detail
- View Status of Transcript Requests
- View Student Information
- View Status of Enrollment Verification Requests
- Midterm Grades
- Academic Transcript
- Degree Evaluation
- Class Schedule
- Apply to Graduate
- Final Grades
- Request Printed Transcript
- Course Catalog
- Request Enrollment Verification
- View Application To Graduate

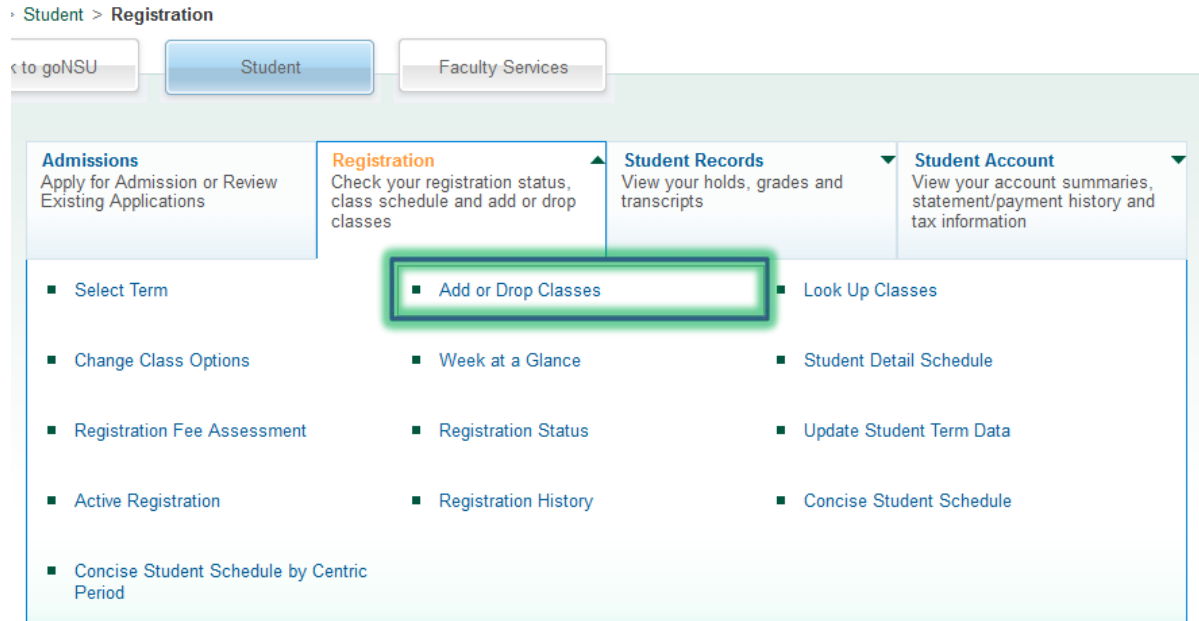
## The Student Account menu.

The screenshot shows the 'Student' menu expanded to the 'Student Account' sub-menu. At the top, there are navigation buttons: 'Back to goNSU', 'Student' (highlighted), 'Faculty Services', and 'Finance'. Below these are four main menu categories: 'Admissions', 'Registration', 'Student Records', and 'Student Account' (highlighted). Each category has a brief description. The 'Student Account' sub-menu is open, displaying a grid of options:

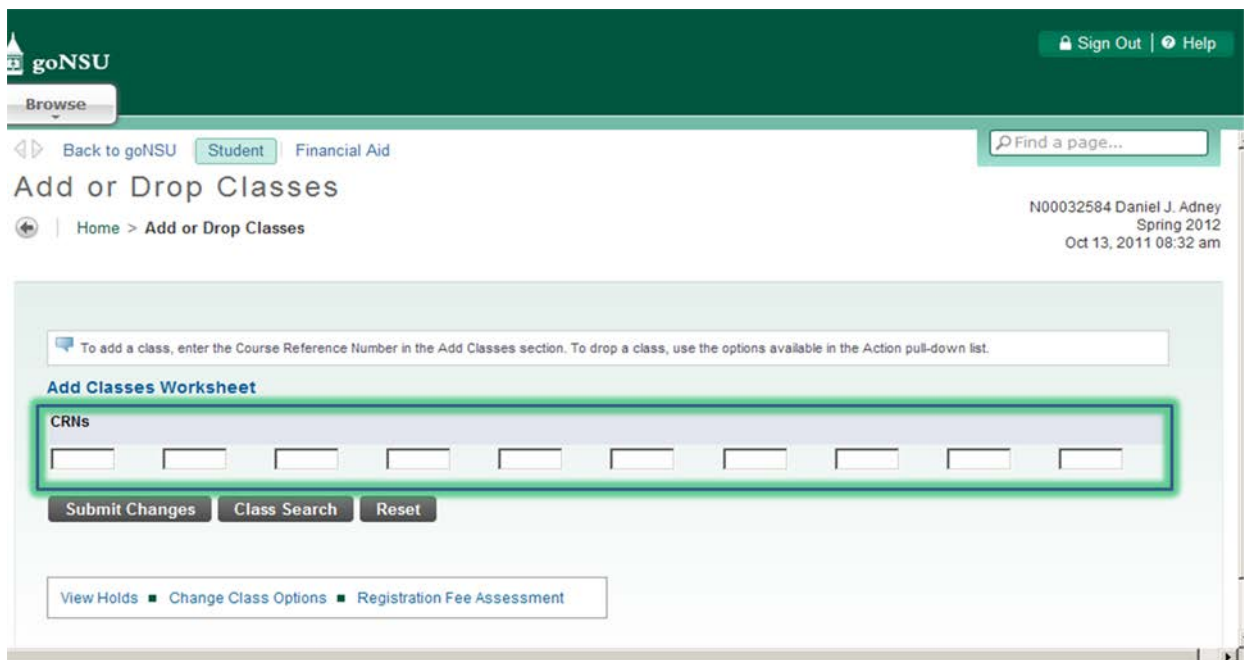
- Account Summary
- Account Summary by Period
- View Holds
- Account Summary by Term
- Select Tax Year
- Account Detail for Term
- Tax Notification

## Adding and Dropping Classes

Clicking on **Registration**, gives you the following menu choices. Click on **Add or Drop Classes**.



This is the Add Classes Worksheet. Enter Course Reference Numbers (CRN) in the highlighted area to add classes to your schedule (register for the semester).



If you have not already found your CRN's, you can perform a search to find them. There are two ways to search for courses; the standard course search and the advanced course search. Click on **Course Search** if you wish to search by subject. Scroll down and highlight the subject you wish to find. Below is an example of a course search by subject.

## Look Up Classes

Home > Look Up Classes

Use the selection options to search the class schedule. Search when your selection is complete.

**Subject:** Accounting  
Accounting/Financial Analysis  
American Studies  
Anthropology  
Art  
Biology  
Chemistry  
Cherokee  
Communications  
Computer Science

Course Search Advanced Search

If you wish to perform an advanced search, click **Advanced Search** to bring back the following search options. You can now search for classes by using several criteria.

**Course Number:**

**Title:**

**Schedule Type:** All  
Arranged Graduate  
Arranged Music - Graduate

**Credit Range:**  hours to  hours

**Campus:** All  
Broken Arrow  
Connors State - Muskogee

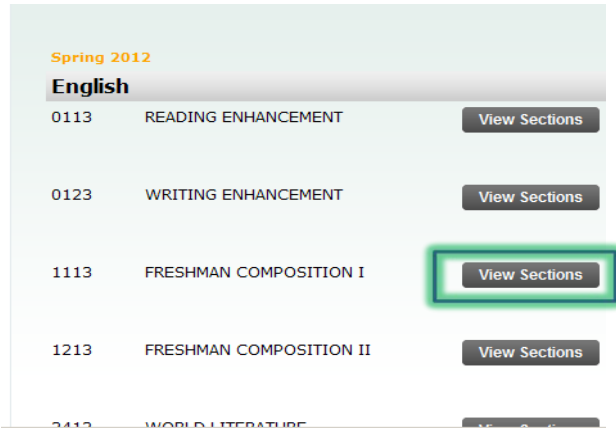
**Course Level:** All  
Continuing Education  
Graduate

**Instructor:** All  
Aldridge Sanford, Amy  
Alrifai, Rad M

**Session:**  
Start Time: Hour  Minute  am/pm   
End Time: Hour  Minute  am/pm   
Days:  Mon  Tue  Wed  Thur  Fri  Sat  Sun

Class Search Reset

In this example, we have selected English as the subject. The search brought back a listing of all English courses that are offered this semester. Scroll through the list to locate the course number you wish to view in the schedule. Click on **View Selections** to find the CRN's for the courses offered this semester.



This is a list of the sections that are available. Select the CRN you want to add to your worksheet.

Sections Found

English

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	XL Cap	XL Act	XL Rem	Instructor	Date (MM/DD)	Loc
<input type="checkbox"/>	30050	ENGL	1113	02	01	3.000	FRESHMAN COMPOSITION I	MWF	09:00 am-09:50 am	25	2	23	5	0	5	0	0	0	Sue A. Semrow (P)	01/09-05/04	SH
<input type="checkbox"/>	30053	ENGL	1113	05	01	3.000	FRESHMAN COMPOSITION I	MWF	01:00 pm-01:50	20	5	15	5	0	5	0	0	0	Jamie K. Stocks (P)	01/09-05/04	TBA



Click **Add to Work Sheet**.

English																		Find a page...			
Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	XL Cap	XL Act	XL Rem	Instructor	Date (MM/DD)	Loc
<input checked="" type="checkbox"/>	30050	ENGL	1113	02	01	3.000	FRESHMAN COMPOSITION I	MWF	09:00 am-09:50 am	25	2	23	5	0	5	0	0	0	Sue A. Semrow (P)	01/09-05/04	SH
<input type="checkbox"/>	30053	ENGL	1113	05	01	3.000	FRESHMAN COMPOSITION I	MWF	01:00 pm-01:50 pm	20	5	15	5	0	5	0	0	0	Jamie K. Stocks (P)	01/09-05/04	TBA

Register Add to WorkSheet New Search

Repeat this process until you have listed all of the CRN's in which you wish to enroll and click **Submit Changes** when finished.

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

**Add Classes Worksheet**

CRNs

30050	30028										
-------	-------	--	--	--	--	--	--	--	--	--	--

Submit Changes
Class Search
Reset

[View Holds](#)
■
[Change Class Options](#)
■
[Registration Fee Assessment](#)

There is no need to save your schedule before you exit. Once you successfully submit your schedule with no errors, your schedule is saved.

## Closed Classes

When you have searched for a class and it is closed, a **C** will be displayed under the **Select** heading for that course.

## Look Up Classes

Home > Look Up Classes

Spring 2012  
Oct 14, 2011 02:54 pm

Sections Found																					
Cherokee																					
Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	XL Cap	XL Act	XL Rem	Instructor	Date (MM/DD)	Locat
C	0215	CHER	1123	01	01	3.000	ELEMENTARY CHEROKEE II	TBA		0	0	0	0	0	0	0	0	0	TBA	01/09- 05/09	TBA

## Waitlisting a Course

You will receive an message if the course you are trying to enroll in is closed and there is a waitlist available. The **Status** will reflect the fact that the course is closed and how many other students are on the waitlist. *Not all closed classes will have a waitlist.*

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

**Current Schedule**

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Registered on Nov 05, 2011	None	30214	HIST	1483	999	Undergraduate	3.000	Standard Letter	AMERICAN HISTORY 1492-1876

Total Credit Hours: 3.000  
 Billing Hours: 3.000  
 Minimum Hours: 0.000  
 Maximum Hours: 19.000  
 Date: Oct 14, 2011 02:52 pm

**Registration Add Errors**

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Closed - 0 Waitlisted	None	30125	ACCT	2103	0	Undergraduate	3.000	Standard Letter	INTRODUCTION TO FINANCIAL ACCOUNTING

To be added to the Waitlist, choose **Wait Listed** under the **Action** heading.

**!! You will be notified through your NSU email if a seat becomes available for you. Check your mail often as there is a limited window of opportunity (24 hours from when the email is sent) to enroll in a class when it becomes available. You must then enroll yourself in the course using self-service banner. !!**

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

**Current Schedule**

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Registered on Nov 05, 2011	None	30214	HIST	1483	999	Undergraduate	3.000	Standard Letter	AMERICAN HISTORY 1492-1876

Total Credit Hours: 3.000  
 Billing Hours: 3.000  
 Minimum Hours: 0.000  
 Maximum Hours: 19.000  
 Date: Oct 14, 2011 02:52 pm

**Registration Add Errors**

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Closed - 0 Waitlisted	None Wait Listed	30125	ACCT	2103	0	Undergraduate	3.000	Standard Letter	INTRODUCTION TO FINANCIAL ACCOUNTING

## Other Registration Messages

You may receive other registration messages when attempting to enroll in courses. Below are possible examples of registration errors:

- ❖ You do not meet the prerequisite or corequisite. This could be a course, GPA, test score or program requirement. Check the catalog course description to see what the requirements are for the course.
- ❖ The course you chose has a time conflict with another course you already have on your schedule. Select a course at a different time to avoid the conflict.

## Dropping a Class

Once you are registered in courses, they will be listed like in the example below. Notice that each course has a drop down box in the Action column. Click in the drop down box to see the list of options related to that class. Your choices will vary depending on the date in the semester.

If you are dropping a traditional sixteen week course before school starts, the “Web Drop No Charge” will be the option you see to drop the course (you will not be charged for the course).

If you are dropping a course after the second week of school, the “Web Withdrawn Course Auto W” will be the option you see to drop the course. This means that you can drop the course but you forfeit the money you paid for it.

After finals begin, you may no longer drop that course.

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

### Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Oct 14, 2011	None	30046	H ED	1113	01	Undergraduate	3.000	Standard Letter	PERSONAL HEALTH
Web Registered on Oct 14, 2011	None	30009	GEOG	2243	06	Undergraduate	3.000	Standard Letter	FUNDAMENTALS OF GEOGRAPHY
Registered on Nov 05, 2011	<div style="border: 1px solid black; padding: 2px;">                     None                      None                      Web Drop No Charge                      Web Withdrawn Course Auto W                 </div>	30214	HIST	1483	999	Undergraduate	3.000	Standard Letter	AMERICAN HISTORY 1492-1876

Total Credit Hours: 9.000  
 Billing Hours: 9.000  
 Minimum Hours: 0.000  
 Maximum Hours: 19.000  
 Date: Oct 14, 2011 02:55 pm

## Week at a Glance

Choose the **Registration** menu tab and click **Week at a Glance**.

Home > Student > Registration

Back to goNSU
Student
Faculty Services
Finance

**Admissions**  
Apply for Admission or Review Existing Applications

**Registration**  
Check your registration status, class schedule and add or drop classes

- Week at a Glance
- Select Term
- Registration Status
- Concise Student Schedule

**Student Records**  
View your holds, grades and transcripts

- Add or Drop Classes
- Student Detail Schedule
- Active Registration

**Student Account**  
View your account summaries, statement/payment history and tax information

- Look Up Classes
- Registration Fee Assessment
- Registration History

Your class schedule appears in a weekly format. Notice that you can go to any week in the semester to view your schedule for that week. This tool is especially beneficial if your schedule varies each week due to short term, blended, weekend or online courses.

## Week at a Glance

Home > Student > Registration > Week at a Glance

Oct 13, 2011 08:41 am

The following is your class schedule by day and time. Classes that do not have scheduled meeting times are listed at the bottom of the page. Click on hyperlinked courses for more detail.

Go to (MM/DD/YYYY):

Previous Week	Week of Jan 09, 2012 (1 of 17)							Next Week
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
<b>11am</b>		<a href="#">GEOG 2243-06</a> <a href="#">30009 Class</a> 11:00 am-11:50 am <a href="#">WEBB 614</a>		<a href="#">GEOG 2243-06</a> <a href="#">30009 Class</a> 11:00 am-11:50 am <a href="#">WEBB 614</a>				
<b>12pm</b>								

## Registration Status

Choose the **Registration** menu tab and click **Registration Status**.

Home > Student > Registration

Back to goNSU Student Faculty Services Finance

**Admissions**  
Apply for Admission or Review Existing Applications

**Registration**  
Check your registration status, class schedule and add or drop classes

**Student Records**  
View your holds, grades and transcripts

**Student Account**  
View your account summaries, statement/payment history and tax information

- Select Term
- Week at a Glance
- Registration Status**
- Concise Student Schedule
- Add or Drop Classes
- Student Detail Schedule
- Active Registration
- Look Up Classes
- Registration Fee Assessment
- Registration History

Your Registration Status screen appears. It will tell you if you have Holds, mention if you are in Good Standing, if you can register and what classification you are. It also tells you how many earned hours you have.

Home > Student > Registration > Registration Status

Find a page...

You have no Holds which prevent registration.  
 Your Academic Standing is Good Standing which permits registration.  
 Your Student Status permits registration.  
 Your Class for registration purposes is Senior.

**Earned Credit**

Level	Type	Hours
Undergraduate	Institutional	92.000

**Curriculum Information**

**Current Program**  
Bachelor of Arts

**Level:** Undergraduate  
**Program:** BA - Mass Communications  
**Admit Term:** Fall 2008

## Concise Student Schedule

Choose the **Registration** menu tab and click **Concise Student Schedule**.

Home > Student > Registration

Back to goNSU   Student   Faculty Services   Finance

**Admissions**  
Apply for Admission or Review Existing Applications

**Registration**  
Check your registration status, class schedule and add or drop classes

- Select Term
- Week at a Glance
- Registration Status
- **Concise Student Schedule**

**Student Records**  
View your holds, grades and transcripts

- Add or Drop Classes
- Student Detail Schedule
- Active Registration

**Student Account**  
View your account summaries, statement/payment history and tax information

- Look Up Classes
- Registration Fee Assessment
- Registration History

Your Concise Student Schedule screen appears. This is the most efficient way to view your schedule.

## Concise Student Schedule

Home > Student > Registration > Concise Student Schedule

N00126409 Smart Water  
Spring 2012  
Oct 14, 2011 11:09 am

This page lists the classes for which you are registered for the term. All of the detail information about the class is included.

**Name:** Smart Water      **Address:** 123 Main St  
**Classification:** Freshman      Malvern, Pennsylvania 19355  
 Chester  
 United States

**Level:** Undergraduate  
**College:** Liberal Arts  
**Major:** Mathematics  
 Liberal Arts  
**Concentration:** PPH-PT-Physical Therapy

CRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
30149	CR J 1013 06	INTRODUCTION TO CRIMINAL JUSTICE	Tahlequah	3.000	UG	Jan 09, 2012	May 09, 2012	T	5:30 pm - 8:10 pm	Seminary Hall 203	Fitzgerald
30160	CS 1003 01	COMPUTERS IN MODERN SOCIETY	Tahlequah	3.000	UG	Jan 09, 2012	May 09, 2012	MWF	10:00 am - 10:50 am	Webb Educ Tech Cntr 207	Alrifai
30192	HIST 1483 001	AMERICAN HISTORY 1492-1876	Tahlequah	0.000	UG	Jan 09, 2012	May 09, 2012	TR	10:00 am - 11:00 am	TBA	TBA
30203	HUM 2113 42	GENERAL HUMANITIES I	Tahlequah	3.000	UG	Jan 09, 2012	May 09, 2012	TR	3:30 pm - 4:45 pm	Seminary Hall 231	Vassar
<b>Total</b>				<b>9.000</b>							



## View Holds

Choose the **Student Records** menu tab and click **View Holds**

Student > Student Records

to goNSU   Student   Faculty Services

**Admissions**  
Apply for Admission or Review Existing Applications

**Registration**  
Check your registration status, class schedule and add or drop classes

**Student Records**  
View your holds, grades and transcripts

- View Holds
- Midterm Grades
- Final Grades
- Grade Detail
- Academic Transcript
- Request Printed Transcript
- View Status of Transcript Requests
- Degree Evaluation
- Course Catalog
- View Student Information
- Class Schedule
- Request Enrollment Verification
- View Status of Enrollment Verification Requests
- Apply to Graduate
- View Application To Graduate

**Student Account**  
View your account summaries, statement/payment history and tax information

A screen appears showing what holds, if any, have been placed on your account. The example screen shows a Housing hold that prevents the student from Registering for classes, Requesting a Transcript, Applying for Graduation or viewing their Grades. The Originator tells you who placed the hold on your record as well as a contact number to call for clarification.

## View Holds

Home > View Holds

N00032584 Daniel J. Adney  
Oct 13, 2011 08:47 am

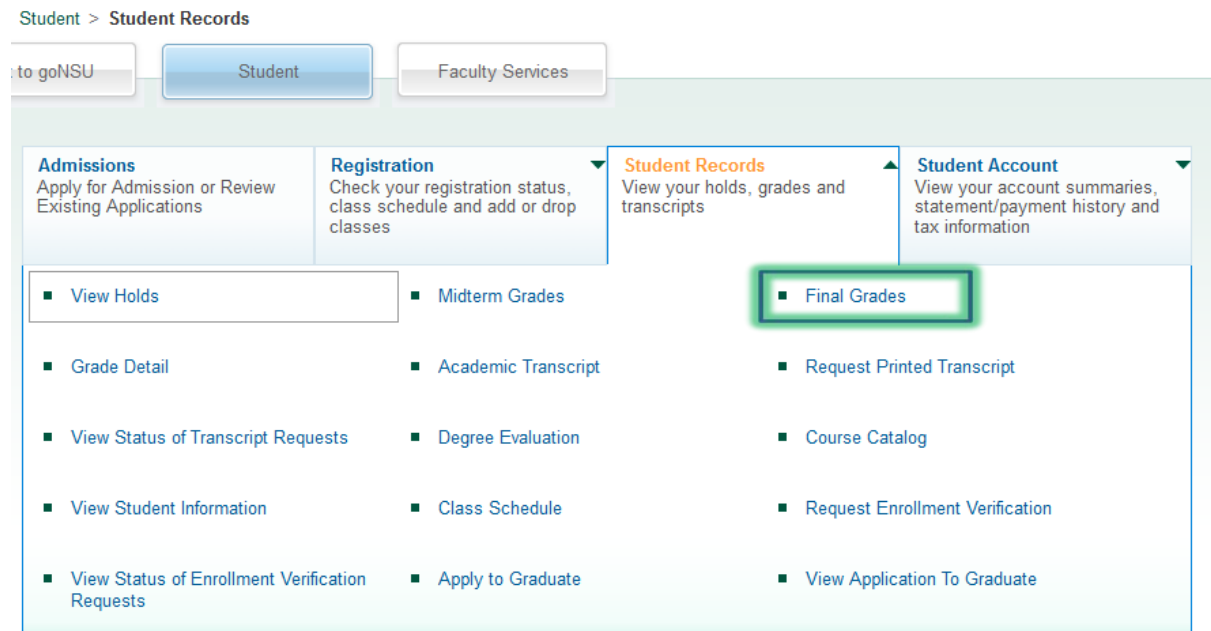
Please note that some holds are sensitive and may not display on this page.

### Administrative Holds

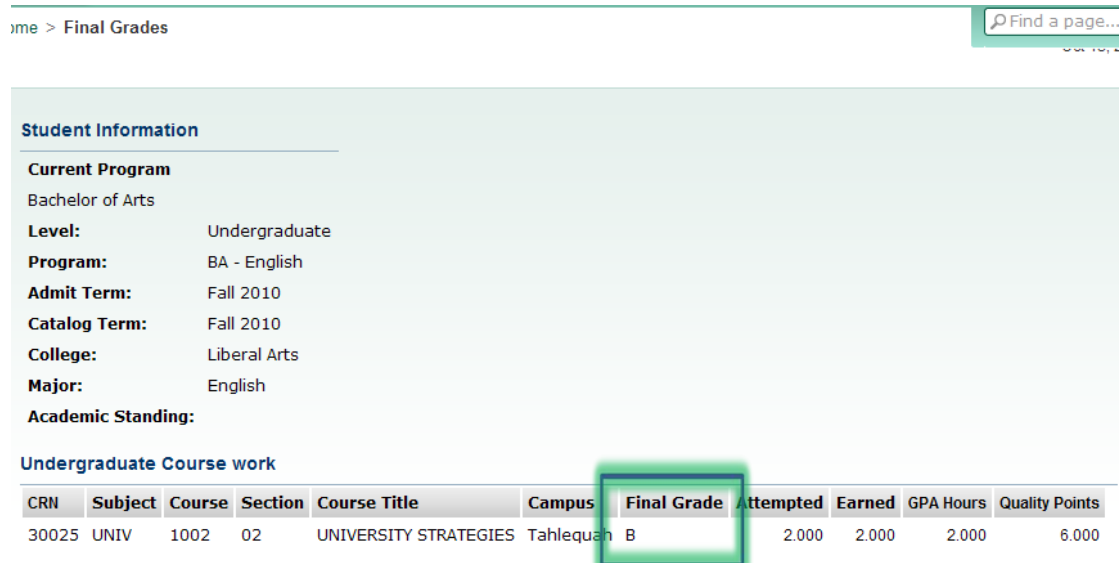
Hold Type	From Date	To Date	Amount	Reason	Originator	Processes Affected
Housing	Oct 13, 2011	Dec 31, 2099			Housing 918-444-4700	Registration Transcripts Graduation Grades

## Final Grades

Choose the **Student Records** menu tab and click **Final Grades**.



This screen shows the Final Grades given for attempted course work for a given semester. Grades are only available for viewing once the course is complete and a grade has been issued by the instructor (usually after finals week concludes).



## Academic Transcript

Choose the **Student Records** menu tab and click **Academic Transcript**.

Student > Student Records

to goNSU   Student   Faculty Services

<b>Admissions</b> Apply for Admission or Review Existing Applications	<b>Registration</b> Check your registration status, class schedule and add or drop classes	<b>Student Records</b> View your holds, grades and transcripts	<b>Student Account</b> View your account summaries, statement/payment history and tax information
<ul style="list-style-type: none"><li>View Holds</li></ul>	<ul style="list-style-type: none"><li>Midterm Grades</li></ul>	<ul style="list-style-type: none"><li>Final Grades</li></ul>	<ul style="list-style-type: none"><li>Request Printed Transcript</li></ul>
<ul style="list-style-type: none"><li>Grade Detail</li></ul>	<ul style="list-style-type: none"><li><b>Academic Transcript</b></li></ul>	<ul style="list-style-type: none"><li>Course Catalog</li></ul>	<ul style="list-style-type: none"><li>Request Enrollment Verification</li></ul>
<ul style="list-style-type: none"><li>View Status of Transcript Requests</li></ul>	<ul style="list-style-type: none"><li>Degree Evaluation</li></ul>	<ul style="list-style-type: none"><li>View Application To Graduate</li></ul>	
<ul style="list-style-type: none"><li>View Student Information</li></ul>	<ul style="list-style-type: none"><li>Class Schedule</li></ul>		
<ul style="list-style-type: none"><li>View Status of Enrollment Verification Requests</li></ul>	<ul style="list-style-type: none"><li>Apply to Graduate</li></ul>		

Select the **Transcript Level** and **Transcript Type** from the drop-down menus. The Transcript Level refers to graduate or undergraduate. The default Transcript Type is the advising view. This shows all NSU work as well as specific transfer work. The official transcript view only provides summary transfer information.

Click **Submit**.

## Academic Transcript Options

Home > Student > Student Records > Academic Transcript

Select the transcript level and transcript type.

Transcript Level: All Levels

Transcript Type: Advising Transcript

Submit

A screen showing all course work and grades appears.

<b>Cumulative:</b>					12.000	12.000	12.000	12.000	36.000	3.000
--------------------	--	--	--	--	--------	--------	--------	--------	--------	-------

Unofficial Transcript

**Term: Spring 2011**

**Academic Standing:** Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R	CEU Contact Hours
ENGL	3253	UG	TRADI GRAMM & USAGE	C	3.000	6.000			
ENGL	3653	UG	ENGL LIT II	D	3.000	3.000			
ENGL	3883	UG	AMER LIT II	C	3.000	6.000			
ENGL	4363	UG	ADV COMP TCHRS II	B	3.000	9.000			

Term Totals (Undergraduate)						
	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
<b>Current Term:</b>	12.000	12.000	12.000	12.000	24.000	2.000
<b>Cumulative:</b>	24.000	24.000	24.000	24.000	60.000	2.500

Unofficial Transcript

Transfer work, if any, is listed first. NSU, or institutional, work is listed next. Summary hours, grade points and GPA's are listed toward the bottom of your transcript. Your in progress work is listed last. In progress refers to the courses you are enrolled in for the semester but grades have not yet been assigned.

## Request Printed Transcript

Choose the **Student Records** menu tab and click **Request Printed Transcript**. This will allow you to request that an official transcript be mailed to another school or business. You may also request it be printed for you to pick up in Admissions and Records.

Student > Student Records

to goNSU   Student   Faculty Services

<b>Admissions</b> Apply for Admission or Review Existing Applications	<b>Registration</b> Check your registration status, class schedule and add or drop classes	<b>Student Records</b> View your holds, grades and transcripts	<b>Student Account</b> View your account summaries, statement/payment history and tax information
--	---	---	--

- View Holds
- Grade Detail
- View Status of Transcript Requests
- View Student Information
- View Status of Enrollment Verification Requests
- Midterm Grades
- Academic Transcript
- Degree Evaluation
- Class Schedule
- Apply to Graduate
- Final Grades
- Request Printed Transcript**
- Course Catalog
- Request Enrollment Verification
- View Application To Graduate

Complete the requested fields and click **Continue**.

## Transcript Request Address

Home > Student > Student Records > Request Printed Transcript

Oct 13, 2011 09

Select an address where your transcript should be delivered using the following address designations: an external college code, one of your personal addresses, an internal college, or a family member or business.

External College Code:  [Look Up College Code](#)

One of Your Addresses:

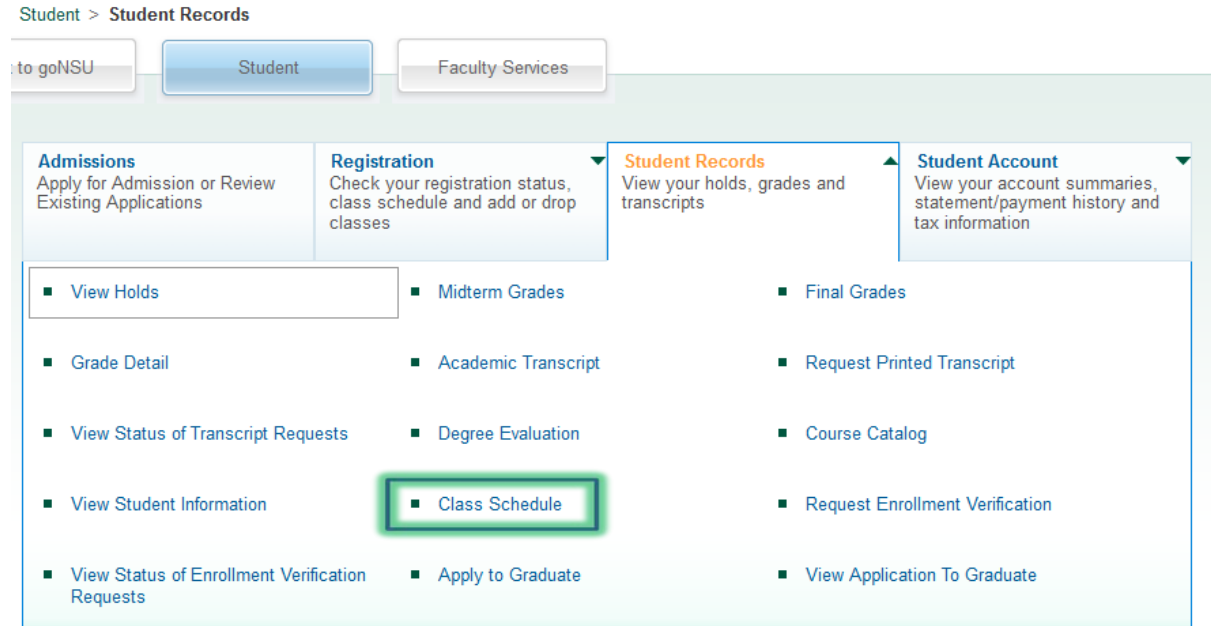
Internal College:

Issue to:

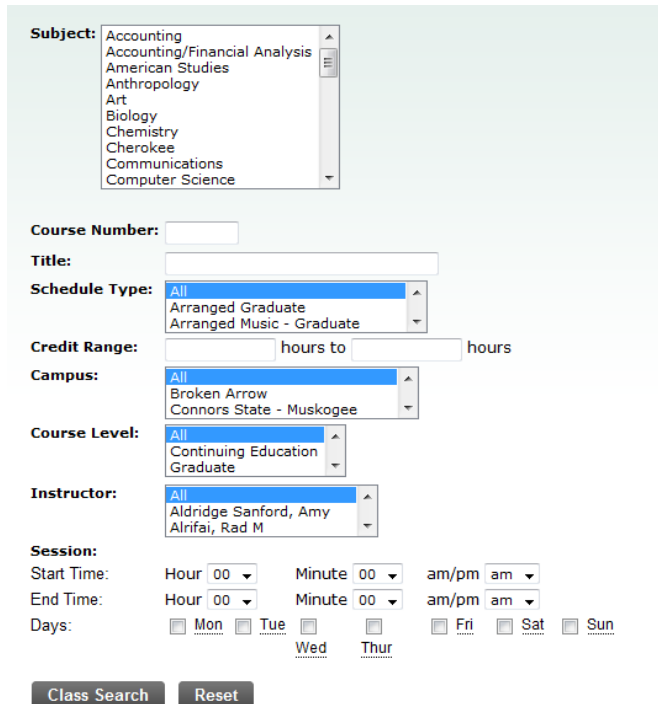
**Continue**

## Class Schedule

Choose the **Student Records** menu tab and click **Class Schedule**. This class schedule refers to the courses that are offered this semester at NSU.

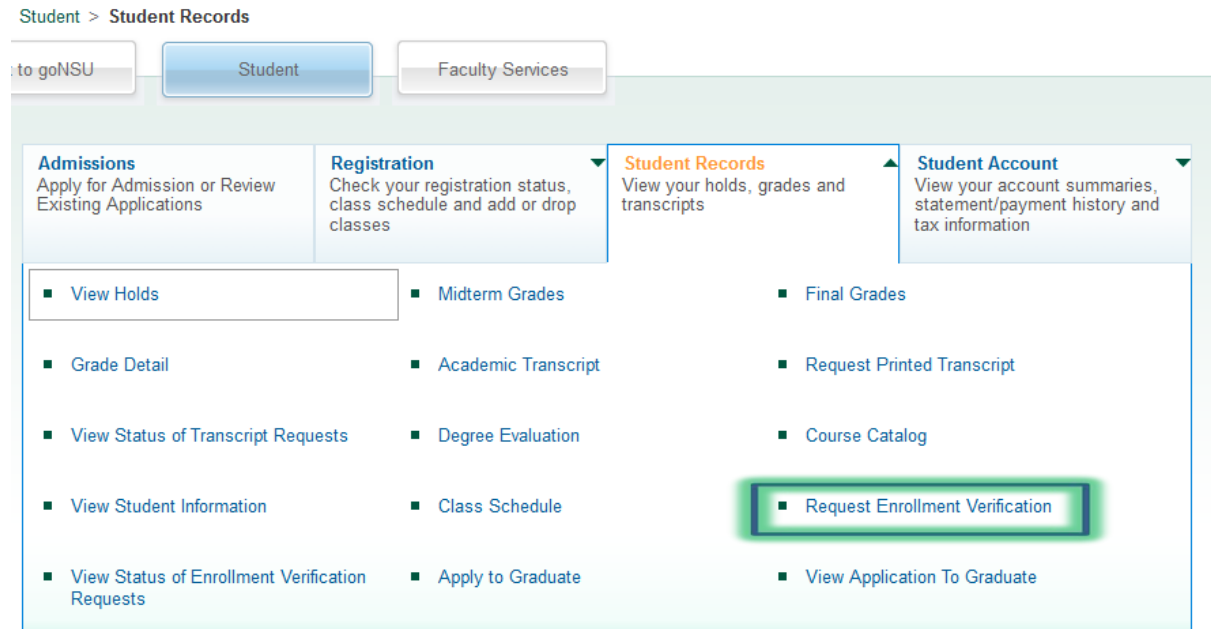


Narrow your search using the options on the screen as described earlier in this document and click **Class Search**.



## Request Enrollment Verification

Choose the **Student Records** menu tab and click **Request Enrollment Verification**



This allows you to send verification of your enrollment at NSU to an employer, lending institution, insurance agent, etc. Fill in the requested information and click **Continue**.

## Enrollment Verification Request

Home > Student > Student Records > Request Enrollment Verification

Select a term for, and type of, enrollment verification.

\* indicates required field

Term: \*

Verification Type: \*

Number of Copies: \*

## Account Summary

Choose the **Student Account** menu tab and click **Account Summary**.

Home > Student > Student Account

Back to goNSU
Student
Faculty Services
Finance

**Admissions**  
Apply for Admission or Review Existing Applications

**Registration**  
Check your registration status, class schedule and add or drop classes

**Student Records**  
View your holds, grades and transcripts

**Student Account**  
View your account summaries, statement/payment history and tax information

■ Account Summary

- Account Summary by Period
- View Holds

- Account Summary by Term
- Select Tax Year

- Account Detail for Term
- Tax Notification

This option allows you to see a summary of your tuition, fee, housing and miscellaneous charges as well as any financial aid or payments that have been applied. Keep in mind that financial aid and scholarships are usually applied after the second week of school. You can view your Account Detail by Term if you want to see more detail.

Review summarized charges and payments to your account. Anticipated third party included in this summary.

**Summary**

<b>Account Balance:</b>	\$1,390.60		
<b>Description</b>	<b>Charge</b>	<b>Payment</b>	<b>Balance</b>
Fee Liberal Arts Enhancement	\$28.00	\$0.00	\$28.00
Fee Online	\$150.00	\$0.00	\$132.00
Fee University Strategies Cour	\$15.00	\$0.00	\$15.00
Fee Mandatory Fees	\$516.60	\$0.00	\$516.60
Tuition Undergraduate	\$1,631.00	\$0.00	\$699.00
Cash	\$0.00	\$950.00	\$0.00
<b>Charges:</b>	<b>\$2,340.60</b>		
<b>Credits and Payments:</b>	<b>\$950.00</b>		
<b>Account Balance:</b>	<b>\$1,390.60</b>		

Credit Card Payment
■ View Installment
■ Statement and Payment History