



American Indian Emergency Fund

IMPORTANT! PLEASE READ THIS BEFORE COMPLETING THE APPLICATION

PURPOSE:

The Emergency Fund Grant program is designed to assist students with an unexpected one-time emergency. These funds cannot be used to pay tuition, fees, or campus housing. These funds are to be used for personal expenses that may affect your ability to be successful in your academic endeavors.

Emergency needs include but are not limited to:

- Transportation related expenses, car repairs and operation in excess of typical usage
- Unexpected utility bill increases
- Sudden move or change in living conditions
- Loss in family income due to illness or death, or loss of job
- Expenses related to dependent care and/or food shortages

Estimated range of award is \$50-\$400; all applications are considered on a case-by-case basis. Students may not be funded more than once per semester and/or a total of \$400 for the academic year. All recipients are required to complete at least three hours of volunteer service within 30 days of receiving the award.

ELIGIBILITY REQUIREMENTS

- You must be a full-time undergraduate (12 hours) or graduate (9 hours) at Northeastern State University and in good academic standing
- You must be a member of a federally recognized tribe

APPLICATION REQUIREMENTS

- **You must complete the attached application.** Incomplete applications may be denied by the committee; decisions made by the committee are final and are not subject to further appeal.
- **You must be able to provide a copy of tribal citizenship card**
- **You must provide a copy of your most recent academic transcript**
- **You must provide verification of your current academic enrollment** (Please contact the registrar's office for this form or submit a request through goNSU)
- **You must provide documentation of your emergency expense** (rental agreement, utility statement, repair quotes, medical statements, etc.)
- **You must submit a typed letter that includes the following:**
 - Detailed explanation of the one-time unforeseen circumstance/emergency situation
 - Description of how the emergency situation affects your ability to be successful in coursework
 - Total amount of request
 - Details regarding current financial need, how this one-time award will have long-term impact
 - Explanation of how/where you plan to complete your community service requirement
 - Any other details that may assist the committee in reviewing your application

Applications are typically reviewed within one week of receipt of the application and supporting documents.

ADDITIONAL NOTE: For academic assistance, please contact the Center for Tribal Studies at 918-444-4350. Rowdy's Resource Room is located in Leoser Hall and provides students with food pantry items, personal hygiene items, school and cleaning supplies.

Questions? Contact the Center for Tribal Studies at 918.444.4350.



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STUDENT APPLICATION

To be considered for emergency assistance, complete the application below and return to the Center for Tribal Studies via email (tribalstudies@nsuok.edu), fax (918-458-2073) or in person at 320 Academy Street, Tahlequah. Or submit to the Native American Support Center (NASC) via email (nasc@nsuok.edu), or in person at the NASC office located on the second floor of the John Vaughan Library. Application must include all required attachments.

STUDENT INFORMATION

Student Name: _____ N#: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Classification: _____ Tribal Affiliation: _____

REQUIRED INFORMATION

Total Amount Requested (Limit: \$400): \$ _____

Have you received emergency assistance through this program before? Yes No

If yes, please provide date and amount received. (Date: _____) (Amount: _____)

Have you exhausted all other resources that may cover this expense? Yes No

REQUIRED DOCUMENTATION MUST BE ATTACHED AND INITIAL THE FOLLOWING

	Copy of your tribal citizenship card
	Copy of your most recent academic transcript
	Verification of current academic enrollment. (Please contact the registrar's office for this form or submit a request through goNSU)
	Documentation of the emergency expense (medical statements, utility statements, repair quotes, etc.)
	A letter describing details of emergency need (see cover page for details)

Student Signature: _____ Date: _____

Questions? Contact the Center for Tribal Studies at 918.444.4350.

Office Use Only: GC 14-9207
 Spring Fall 20____