

STAGE ONE: SELF-ASSESS

- ✓ Declare major/field of study or continue exploring options with your Academic Advisor or Career Counselor
- ✓ Continue to seek and participate in professional development opportunities such as workshops, webinars and other on-campus activities
- ✓ Take part in experiential learning opportunities such as informational interviews and job shadowing
- ✓ Continue to monitor social media accounts as well as update LinkedIn profile with professional accomplishments such as experiential learning
- ✓ Build professional network by developing relationships with professors, recent graduates and professionals in your field of interest
- ✓ Utilize Handshake to review on-campus interviews and internship/job postings

STAGE THREE: EXPERIENCE

- ✓ Complete an internship
- ✓ Meet with Academic Advisor to confirm progress toward degree completion and graduation
- ✓ Continue to update LinkedIn profile with professional accomplishments and monitor other social media accounts
- ✓ Ask three people to serve as references; remember to give them a copy of your resume so they are familiar with your skills and qualifications
- ✓ Update resume and Handshake account; review on-campus interviews and job postings
- ✓ Attend an on-campus career fair prepared to hand out resumes and meet recruiters ready to hire OR discuss graduate program requirements
- ✓ Apply to graduate school and take the required exams OR complete job applications. Start early! Do not wait until after graduation to apply for jobs.
- ✓ Follow up with Career Services and complete the graduate Outcomes Survey to share your success!

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- ✓ Activate Handshake account through Career Services
- ✓ Explore majors and career options through assessments such as MyMajors and FOCUS 2
- ✓ Connect with Career Services to learn about NACE and the 8 core career readiness competencies
- ✓ Begin building professional resume with the assistance of a Career Counselor
- ✓ Connect with Career Services to discover job shadowing opportunities in your area of interest
- ✓ Create a LinkedIn profile with a professional head-shot offered in Career Services and monitor social media accounts for appropriate content
- ✓ Join an organization or club on campus to network and develop leadership skills

STAGE TWO: EXPLORE

- ✓ Review and evaluate career goals with a Career Counselor
- ✓ Continue updating professional documents and LinkedIn profile, as well as have them reviewed
- ✓ Begin building professional wardrobe and complete a mock interview with Career Services
- ✓ Join and participate in a professional association; consider attending a conference
- ✓ Consider actively participating in a for-credit or non-credit internship
- ✓ Attend an on-campus career fair and network with employers; inquire about internship/job opportunities, as well as graduate programs if interested
- ✓ If applicable, research requirements for grad school application including necessary documents and entrance exams
- ✓ Utilize Handshake to review on-campus interviews and internship/job postings

STAGE FOUR: TRANSITION



STUDENT CAREER PLAN

