

Cabinet Minutes
Tuesday, June 4, 2013
9:30 a.m.
President's Office Conference Room

Cabinet was called to order by President Turner at 9:30 a.m.

Members present were: Dr. Steve Turner, Dr. Bill Rugg, Dr. Laura Boren, Mr. Ben Hardcastle, Mr. David Koehn, Ms. Patti Buhl presented for Mr. Foutch

Members absent were: Mr. Tim Foutch

Parking Decal Cost Increase Proposal: Ms. Patti Buhl brought forward a proposal to increase the cost for student and motorcycle parking decals beginning next fall. No changes are planned for faculty/staff decal costs. After discussions regarding the reasoning behind the need for the increase, the proposed changes were approved by all members. It was also discussed that the purchase of parking decals by students could become part of the enrollment process. Dr. Boren and Patti Buhl will work together to set up the process/procedure.

NSU Logo Request: Mr. Hardcastle brought forward a draft denial response regarding the recent request to utilize NSU's logo. The proposed denial response was approved and Mr. Hardcastle will notify the requesting party of NSU's decision.

ROTC Request: Mr. Hardcastle relayed to the group that ROTC had requested to replace some existing NSU logo banners. If approved, the banners replaced would be paid for by ROTC and would include the ROTC logo. Discussions lead to the request by Cabinet members to move to a policy/procedure approach for a banner project. This approach may include utilizing theme banners based on an academic year calendar (ie: departmental, homecoming, holiday, events, etc.). All were in agreement that this approach would be beneficial. More on this topic will be made available as it is finalized.

Enrollment Update: Dr. Boren updated the group on current enrollment trends. President Turner noted that Cabinet members are receiving routine comparison summaries from the Registrar's office. This information is beneficial in keeping the group updated. Dr. Boren reported the numbers of applications for admission is less as compared to last year. She also reported the current Cohort group is in good shape. The goal of the projected 100,000 credit hours continues to be a possibility for fall enrollment once all current and anticipated new students are enrolled.

Position Status Update: Dr. Boren updated the group on the status of the Assistant VP position currently available. There will be four candidates on campus this week for meetings with the selection committee and others. Discussions lead to the desire by the group for the development of selection process policies and procedures for specific types of positions. It was determined that guidelines should provide more uniform and consistent selection processes between departments.

RUSO June Board Items: President Turner reviewed the items that had been submitted for inclusion in the June RUSO Board meeting. The final NSU recommendation documents will be submitted to the RUSO Board office later this week.

Announcements:

Tornado Relief Efforts -Dr. Boren updated the group on tornado relief efforts by the university. Volunteer work groups are being formed to help with clean up efforts. The College of Education is working with Moore Public School Systems to see how NSU may help them with their needs.

Dr. Tiffany Maher - President Turner updated the group on a memorial service being planned by the Maher family. The memorial service will be held in the Center for Performing Arts. The campus community will be notified by email once the service details have been finalized.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,
Robin Hutchins