

Cabinet Minutes
Tuesday, July 2, 2013
9:00 a.m.
President's Office Conference Room

Cabinet was called to order by Provost Rugg at 9:00 a.m.

Members present were: Dr. Bill Rugg, Mr. Tim Foutch, and Mr. David Koehn

Members absent were: Dr. Steve Turner, Mr. Ben Hardcastle, and Dr. Laura Boren

Capital Project Update: Mr. Foutch reported that all projects are progressing as planned. See below for a detailed list of activities.

Multi Purpose Event Center

- . Drywall install and mud/tape ongoing
- . Locker room wall tile install ongoing
- . Metal soffit panels install ongoing
- . Beginning transition from rough in MEP to finish phase
- . All restroom fixtures have been delivered to the distributor, available for site delivery as needed
- . Community building footings underway

Fitness Center Renovation

- . Continuing final building design refinement

Low Vision Clinic

- . Request for building permit has been submitted
- . Demolition phase scheduled to begin 7/15/13

Green and White Room renovation

- . Drywall ongoing
- . Main entry door installed

Occupational Therapy Build Out

- . Construction documents scheduled for completion 07/12/13
- . Bids scheduled for release early August

Library Shell Renovation

- . Roof material scheduled for delivery 7/03/15
- . Roof work scheduled to begin 7/08/13
- . Working with departments regarding relocation of equipment and furnishings
- . Flooring materials scheduled for shipment 7/15/13

Special Services Remodel

- . Roof construction scheduled to begin 7/15/13
- . Magnum Construction is apparent low bidder for restrooms, windows and paint, bid response review underway

Summer Bathroom Remodels

- . Magnum Construction is apparent low bidder for Admin Bldg first floor restroom remodel, bid response review underway
- . Bid packages for Haskell Hall and Library fixtures near completion

Willis Parking Lot

- . Engineering services under review
- . Bid documents being developed

Marketing Proposal from Mr. Hardcastle for COE – Dr. Rugg reported that Communications and Marketing had developed a marketing proposal specifically tailored for the College of Education. It was determined that discussions on this topic would need to take place when all members were present. This item was tabled.

International Scholarships – Dr. Rugg began discussions regarding possible funding for future scholarship requests for International students. It was determined that discussions on this item would need to take place during the budget process. This item was tabled.

Lake Tenkiller Property – This item was tabled as it was determined that discussions would need to take place when Dr. Turner was present.

D23 Update – Dr. Rugg reported that the final D23 document has been provided to President Turner for approval and then will be provided to Mr. Hardcastle for publication. More information on this will be provided as it is finalized.

Announcements:

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,
Robin Hutchins