

**Cabinet Minutes**  
**Tuesday, June 11, 2013**  
**9:00 a.m.**  
**President's Office Conference Room**

Cabinet was called to order by President Turner at 9:00 a.m.

Members present were: Dr. Steve Turner, Dr. Bill Rugg, Mr. Tim Foutch, Mr. Ben Hardcastle, Mr. David Koehn

Members absent were: Dr. Laura Boren

**Capital Project Update:** Mr. Foutch reported that all projects are progressing as planned. See below for a detailed list of activities.

**Multi Purpose Event Center**

- . HVAC units are set, activating 2 of the 3 units scheduled for 06/14/13
- . All arena level light fixtures are installed
- . Restroom wall tile continuing
- . Metal soffit panels are underway
- . Beginning transition from rough in MEP to finish phase
- . Due to several days of rain, fifteen days have been added to the construction schedule. The occupancy date is now on or before October 4.

**Fitness Center Renovation**

- . Continuing final building design refinement
- . Scheduled for completion 06/19/13

**Low Vision Clinic**

- . Bid award letter in process
- . Pre-construction meetings with contractors will be scheduled within the next week

**Green and White Room renovation**

- . Interior framing 80% complete
- . MEP rough in complete by 06/14/13
- . Drywall install to begin 06/17/13

**Occupational Therapy Build Out**

- . Design documents and bid development is underway

**Library Shell Renovation**

- . Roof material and carpet PO's have been sent to suppliers
- . Work to begin the first week of July

**Special Services Remodel**

- . Roof preconstruction meeting scheduled for 06/13/13
- . Roof construction scheduled to begin mid July
- . Bid opening for restrooms, windows, and paint scheduled for 06/25/13

**Summer Bathroom Remodels**

- . Admin bldg restrooms bid opening scheduled for 06/18/13
- . Bid packages for Haskell Hall and Library fixtures near completion

**Maher Family Event:** Mr. Hardcastle updated the group on the final details of the memorial service being held on Thursday, June 13<sup>th</sup> at 2:00 p.m. in the Center for Performing Arts for Dr. Tiffany Maher. The campus community was notified by email of the service details last week.

**Online Educations Challenges:** Dr. Rugg reported changes to regulations regarding online education. These changes relate to pure online delivery of classes and/or programs to non-resident students. The group discussed data collection as well other needs to prepare NSU for these regulations. Dr. Rugg will monitor needs and provide updates to the group as needed.

**Opening Day Schedule:** Dr. Rugg announced that plans are being made for fall 2013 Opening Day meetings. The general All Faculty/Staff Opening meeting will be held Wednesday, August 14, 2013 in the morning with Community/Collaboration Day being held in the afternoon. Orientation as well as college and department meetings are being planned for Tuesday, August 13<sup>th</sup>. More information will be made available as plans are finalized.

**Enrollment Discussions:** Summaries are showing positive indications for increases in fall enrollment numbers. The possible increases are thought to be the result of the push for enrollment prior to the end of the spring semester. Data will be collected to determine what percentage of these increases may be contributed to these efforts.

**Brief FY14 Budget Update:** President Turner updated the group on FY14 budget appropriation expectations. The group discussed tuition increase requests by other RUSO institutions as compared to NSU. A campus wide update will be provided by President Turner after the OSRHE budget hearing meetings on Wednesday, June 26, 2013.

**Announcements:**

Mr. Koehn notified the group that an announcement will be made soon regarding VISA cards being accepted for payments.

Mr. Koehn made the group aware of OKHEE meetings taking place this week to determine updates to the groups' health insurance. More information to come as it becomes available.

Disney Institute Staff Development Training is being planned for Friday, July 12, 2013. This training will be held from 8:00 a.m.-4:00 p.m. in the University Center, Rozell Ballroom. Planning is underway and more information will be made available soon.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,  
Robin Hutchins