

Cabinet Minutes
Tuesday, May 7, 2013
9:00 a.m.
President's Office Conference Room

Cabinet was called to order by President Turner at 9:00 a.m.

Members present were: Dr. Steve Turner, Dr. Bill Rugg, Mr. Tim Foutch, Dr. Laura Boren, Mr. Ben Hardcastle, Mr. David Koehn

Members absent were: None

Capital Project Update: Mr. Foutch reported that all projects are progressing as planned. See below for a detailed list of activities.

Multi Purpose Event Center

- . Structural steel erection is 95% complete
- . Mezzanine deck concrete pours are complete
- . HVAC rough in is 90% complete on the first floor
- . Roof contractor has installed roof sub layer material on 75% of roof area
- . Interior wall construction is continuing
- . Light fixture install in progress
- . Drywall installation continuing
- . Northwest half of building dried in

Fitness Center Renovation

- . Final building design being refined
- . Architect meeting to review project budget scheduled 05/09/13

Low Vision Clinic

- . Project bids have been released and are scheduled for opening 05/28/13
- . First phase of construction scheduled to begin second week of June

Wyly Housing Project

- . Project has been placed on hold pending consideration for a concurrent resolution

Green and White Room renovation

- . Structural work to build new entrance is complete
- . In house demolition scheduled to begin week of 05/13/13

Occupational Therapy Build Out

- . Architect is developing contract documents
- . Project scope and assessment underway

Library Shell Renovation

- . Roof material and carpet PO's in process
- . Work to begin following completion of the Spring semester

Special Services Remodel

- . Bid packages being developed

Summer Bathroom Remodels

- . Scope of work and bid packages being developed

Pilot Student Transit System: Mr. Foutch reported the number of students served with the pilot shuttle program that began in early March. The shuttle service provided seven local routed runs, Monday through Friday, between March 5 and April 30, 2013. There were also six local Saturday trips provided. The service also provided specific routed trips to Tulsa on three Saturdays during the time period. Cabinet members discussed the reported number of students utilizing the service and future offerings of this program. Based on numbers utilizing the service it was determined that the Tulsa Saturday run is beneficial to students. More information on future offerings will be made available when a final determination is made.

2014 Health Care Reform Discussion: Mr. Foutch began discussions on recent changes in health care reform that may impact NSU. The group discussed how adjunct faculty members are currently calculated per FTE. Future guidelines were discussed, current adjunct levels will be evaluated, and a final guideline document will be developed and presented at a future Cabinet meeting. Any needed changes will take effect beginning July 1, 2013.

Campus Master Plan Update: Mr. Foutch informed the group that the next scheduled visit for the Campus Master Plan consultants is being planned for late June, 2013. Specific dates and agenda will be distributed to Cabinet members as meetings are being planned. The focus of this visit will be to move forward into the refinement phase. Information will be made available as plans are finalized and the Campus Master Plan website will be updated as needed.

Budget Scenario: Mr. Koehn presented a budget scenario based on information received. Departments had been asked to cut Operational budgets by an estimated five percent. Recent budget models suggest that budgets will likely need to cut three percent instead of the original five. After discussing the presented scenario, all members approved to proceed. NSU is expecting to receive budgets packets on May 31st.

Enrollment Update: Dr. Boren updated the group on current enrollment numbers. A gap of enrollment of current students is anticipated. Dr. Rugg met with Deans to discuss current gaps. Most were explained and should be taken care of soon. Dr. Boren informed the group that 20,000 credit hours are needed to meet current goals. A projection on enrollment was performed based on current numbers and 100,000 credit hours are possible for fall enrollment once all current and anticipated new students are enrolled. Dr. Turner thanked all for their efforts.

Audio/Video Streaming for Commencement: Dr. Rugg asked the group for an update on the current status of efforts to provide audio/video streaming at Commencement. Mr. Hardcastle informed the group of work being performed. The group discussed current and future needs. Communications & Marketing and IT staff are working to ensure this is a success.

NSU Logo Request: Mr. Hardcastle informed cabinet members of a request for permission to use the NSU logo on items to be sold, with a portion of the sales proceeds potentially benefiting an officially recognized campus club. At the conclusion of the discussion, it was decided the proposal did not advance the mission and values of the university. The request was denied. Mr. Hardcastle will notify the requesting entity.

Position Status Updates: Dr. Rugg updated the group on the status of current positions. The Center for Teaching and Learning (CTL) has been filled. Dr. Jennifer Ivie Barth has accepted the Director position. The Executive Director for International Programs position is in the interview status. Candidates will be on campus this week and next. All will be conducting open presentations related to "Envisioning a Global NSU". The committee is excited about the applicant pool for this group. Dr. Boren updated the group on the status of the Assistant VP position currently available. There is a very strong applicant pool for this position as well. Phone interviews will begin soon.

OSRHE Top 5 Priorities/Initiatives Report: Cabinet members began discussing items to be included in the May report to OSRHE. Discussions will continue and the report will be finalized in late May.

Announcements:

Dr. Boren reported that the Late Night Breakfast was a huge success. There were numerous faculty and staff volunteers serving students. A total of 747 students were served with 450 being served within the first thirty minutes.

Dr. Turner informed the group of special guests attending Commencement. Mr. Mark and Angelia Gailey and Regent Richard Ogden will be in attendance.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,
Robin Hutchins