

Cabinet Minutes
Tuesday, February 19, 2013
9:00 a.m.
BA Gordon Conference Room

Cabinet was called to order by President Turner at 9:05 a.m.

Members present were: Dr. Steve Turner, Dr. William Rugg, Mr. Tim Foutch, Dr. Laura Boren, Mr. David Koehn, and Mr. Jerry Cook

Members not present were: None

Capital Project Update: Mr. Foutch reported that all projects are progressing as planned. See below for a detailed list of activities.

Multi Purpose Event Center

- . Steel erection continuing and progressing as scheduled
- . Metal/Drywall contractor onsite beginning preliminary installation
- . Second floor deck installation underway
- . Precast delivery scheduled for 03/04/13

Fitness Center Renovation

- . Programming phase is 98% complete
- . Final building revision and budget projection being developed

Low Vision Clinic

- . Project bids scheduled to be released by March 2013

Wyly Housing Project

- . Final Programming and Design review underway

Green and White Room renovation

- . Programming and design meetings complete
- . Structural bid documents complete
- . General bid documents 80% complete

Library Executive Director Search: Provost Rugg updated the group on the status of the search. This search is in the final stage and a campus wide announcement will be made as soon as the process is complete.

International/ESL: Cabinet is currently in discussions regarding future programming of the ESL program. Provost Rugg will be collecting and analyzing data and will provide a detailed program proposal. More information will be made available as discussions continue.

Student Transit System: Mr. Foutch updated the group on an upcoming proposal for providing local transportation to students. A student survey will be utilized to determine the most beneficial schedules and routes to be offered. More information will be made available as the proposal develops.

February RUSO Board Items: President Turner reminded the group of this weeks' Board meeting. The group reviewed items to be presented to committees and the Board for approval. Items included new hires, resignations, retirements, informational purchase items, and future potential building projects.

Spring Commencement Speaker: Cabinet members discussed a potential speaker for the spring commencement ceremonies. An announcement will be made as soon as an acknowledgment has been received.

University Planning Committee (UPC): Cabinet members revisited the University Action Project Proposals summary of discussions/actions from last fall.

1. HLC Open Pathway Coordinator –Mike Wilds will provide coordination of needs.
2. Degrees of Excellence (NSU Red Balloon Project)- Project has been assigned appropriately
3. Electronic Portfolio-Referred to appropriate venue.
4. BA International Student Support Plan-Assigned appropriately.
5. An Integrated Calendar NSU/Local Events-Referred to Mr. Jerry Cook. He will work with appropriate areas to explore options and will report updates as needed.
6. Establishment of a Speakers Bureau-It was determined at the recent Cabinet Retreat that this program is not needed at this time.

Cabinet Retreat Notes: President Turner provided notes from the Retreat listing the items discussed. Items included: Existing Strategic Plan along with Goals, Campus Master Plan, Future Trends, General Discussions, Proposed 2023, D23, Dreams, FY2014 Budget Priorities, and Planning Smaller Capital Projects with Solutions.

Announcements:

Provost Rugg reminded members of his travel schedule. He will be in China March 7-27, 2013

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Robin Hutchins