

**Cabinet Minutes**  
**Tuesday, February 26, 2013**  
**9:00 a.m.**  
**President's Office Conference Room**

Cabinet was called to order by President Turner at 9:00 a.m.

Members present were: Dr. Steve Turner, Dr. William Rugg, Mr. Tim Foutch, Dr. Laura Boren, Mr. David Koehn, and Mr. Jerry Cook

Members not present were: None

**Capital Project Update:** Mr. Foutch reported that all projects are progressing as planned. See below for a detailed list of activities.

Multi Purpose Event Center

- . Steel erection continuing and progressing as scheduled
- . Metal studs install in electric rooms underway
- . Roof and mezzanine deck installation underway
- . Precast delivery scheduled for 03/04/13
- . Light poles have been installed

Fitness Center Renovation

- . Programming phase complete
- . Final building revision documents and budget projection being developed

Low Vision Clinic

- . Project bids scheduled to be released by March 2013

Wyly Housing Project

- . Final Programming and Design review underway
- . Continuing discussions regarding project funding

Green and White Room renovation

- . Final color scheme approved by Alumni staff 02/22/13
- . Structural bid documents complete
- . General bid documents 80% complete

**Student Transit System:** Mr. Foutch updated the group on a pilot program for providing local transportation to students at not cost. This program is in the development stage and will be offered for the remainder of the spring 2013 semester beginning in early March. Specific routes and times will be offered to assist students needing local transportation. A NSU student ID will be required to board the vehicle. More information will be made available as the proposal develops.

**Arapaho Server Discussion:** Cabinet discussed the need to block or restrict access to the Arapaho server. Individuals or groups currently utilizing this server will be notified of this decision and all information will be maintained until any/all necessary links and/or files are relocated to an appropriate area or alternate server.

**Summer Budget Revenue Sharing:** Provost Rugg will be working with Deans and the Budget and Finance Department on the Summer Sharing program as in past summers. This program offers enhanced course scheduling with fixed revenue budgets.

**International/ESL:** Cabinet is currently in discussions regarding future programming of the ESL program. Provost Rugg has been collecting and analyzing data and will provide a detailed program proposal. A Memorandum of Understanding (MOU) is being developed as discussions progress. More information will be made available as discussions continue.

**Siteimprove Request:** Mr. Cook introduced a proposal to Cabinet for a web based service program that will support compliance and accessibility. Comparisons including cost and usability have been reviewed between other programs. Discussions will continue through the budget process in the next few months.

**Channel 6 Weather Cam at NSU-BA:** Mr. Cook reported to Cabinet that the current Weather Cam located at the BA campus is broken and needs to be replaced. Cabinet approved the purchase of a replacement.

**D23 Update:** Dr. Boren reported that the summary of this plan is almost complete. Cabinet members have been providing data and input needed for building goals and projections. Cabinet will continue to work on summary draft in next few weeks.

**OSRHE Top 5 Initiatives/Priorities:** Oklahoma State Regents for Higher Education (OSRHE) has asked institutions to provide a monthly update on their top five initiatives/priorities. The March 2013 list with a brief synopsis of each will include: World War II vet a beneficiary of the Wadley Center, Fitness Wellness Center construction, Fitting end for Jack Dobbins Field House, NSU named to President's Honor Roll, and Gailey gift to launch Occupational Therapy program.

**Announcements:**

Mr. Koehn reminded Cabinet that state resources (buildings, staff, etc) cannot be utilized to create Foundation funds.

Mr. Foutch announced that a summer hours notification will be provided by HR early next week.

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Robin Hutchins