

Executive Council Minutes
Tuesday, January 8, 2013
9:00 a.m.
A110

Executive Council was called to order by President Turner at 9:00 a.m. Pete Henshaw was asked to take a picture of Cabinet to be placed on the new website. The Executive group will be taken at a later date due to all members not in attendance.

Members present were: Dr. Steve Turner, Dr. William Rugg, Mr. Tim Foutch, Dr. Laura Boren, Mr. Jerry Cook, and Mr. David Koehn, Mr. Thomas Teauge, Mr. Tony Duckworth, Ms. Peggy Glenn, Dr. Ron Cambiano, and Mr. Alex Khramov. Ms. Linda West attended for Dr. Denise Deason-Toyne.

Members not present were: Dr. Denise Deason-Toyne

Capital Project Update: Mr. Foutch reported that all projects are progressing as planned. See below for a detailed list of activities.

Administration Building Roof Replacement

- . Punch list items underway

UC Market Café Remodel

- . Punch list items underway

Multi Purpose Event Center

- . Steel delivery scheduled to begin 01/14/13
- . 30,000 square feet of parking lot concrete pours underway
- . New primary electric service installed week of 01/07/13
- . Concrete light pole bases underway

Fitness Center Pool Deck Repair

- . Pool opening evaluation in progress

Parking Phase 2 and 3

- . Project complete

Low Vision Clinic

- . Programming and specification development in final phases
- . Project bids scheduled to be released by March 2013

Development Officer Positions Available: Ms. Glenn announced to the group that there are currently two vacant Development Officer positions needing to be filled. She asked the group to pass the word for potential candidates.

iModules Web Launch: Ms. Glenn informed the group of the upcoming launch of iModules. This system will interface with Banner and members will be able to update information and see upcoming events. Set to go live in late January, there will be a soft launch to work out any issues before going live. Mr. Koehn advised of the need for future discussions between IT and Foundation regarding upcoming changes that will affect the system.

Web Software Platforms: Mr. Cook informed the group of the following software platforms.

1. DotNetNuke – Web Operating System – Will have a 2013 first quarter launch. Included will be in-person and online training to assist users in new version.
2. New compliance software for our web (includes ADA, broken links, spell check, etc.) will be brought to Cabinet in coming weeks for review and future adoption.
3. Communications and Marketing will be meeting with Dr. Rugg to develop a message for NSU online offerings for all types of classes and certificate programs.
4. 4G LTE from AT&T will launch in Tahlequah – NSU Region-July 2013 projected.

Web Domain Names: Mr. Koehn began discussions regarding uses and policies on the strategy and management of web domain names. Criteria and standards will be determined as discussions continue. Mr. Cook will provide Cabinet with a master list of names for review.

Student Financial “Green Cards”: Mr. Koehn announced to the group that Purchasing will be sending out an RFP to solicit interest for a contract with NSU to provide options for students for processing the “green card” services. The current contract will be ending in April 2013. The goal is to offer the best/most opportunity for our students. Mr. Koehn asked for student involvement when appropriate. Thomas Teague agreed to assist and get students involved with this process.

CEL- Language and Culture Center: Dr. Rugg introduced a request to expand language and cultural learning and awareness through non-credit courses. Offerings will be ran through Continuing Education. Dr. Eloy Chavez was charged with developing a plan of action. Members discussed the need for Hispanic coverage and to reach out and serve to create loyalty. The program will assist with providing language and cultural learning and awareness needs. The request was approved by Cabinet members. It will be initially offered at BA and then Tahlequah. Ms. Linda West reminded the group of resources available at the Library to include Rosetta Stone that should assist in this program.

CEL- Branding Exception Proposal: Dr. Rugg brought forth a proposal from CEL to request an exception from our Branding standards. After discussing the request, Cabinet members voted not to approve the request.

NSU Destination 2023: A ten-year roadmap of distinction through degree completion. Cabinet members will be discussing results and needs that came from a Task Force Study in 2008, the Strategic Enrollment Management Plan, and the data from the March 9, 2012 Recruitment and Retention Summit to map out enrollment goals for the next 10 years. The expectation is to develop a plan of action to meet the expectations/requirements placed on NSU for the Complete College America initiative. Current program numbers will be utilized to determine a baseline of needs/expectations and will be fundamental to move us forward. Dr. Turner reminded the group of the Governor’s request for 90+ million in funding and the intent to earmark 50+ million of the requested funds for Complete College America. Criteria will be developed from the hard work already done in previous needs assessments to create one foundational document that spells out where each program will need to be in 10 years. Dr. Turner, Dr. Rugg and Dr. Boren will work to develop a baseline of needs in the near future. Dr. Turner also reminded the group of the need for NSU to grow by 1,000 students which can be achieved by increasing recruitment, transfer, and retention efforts.

Restroom Renovations – Section 13 Funds: Dr. Turner discussed plans regarding update and renovation plans. An evaluation of needs will identify projects that will be bid.

Announcements:

Dr. Turner reminded the group that Cabinet and Executive Council Notes are now available on the President’s webpage.

Dr. Turner reminded the group of the need for meetings regarding campaign and fundraising initiatives. Meetings with College areas have begun. The outcome of these meetings will be to allow everyone the opportunity to bring ideas forward on new campaign initiatives. Priorities of fund raising will be:

1. Scholarships
2. Equipment
3. Endowments
4. Capital Improvements

Data will be collected with the plan to work out logistics for projects, getting organized, and to get an RFP out in about one year.

Thomas Teague announced that NSGA is working on two goals that may come to Cabinet this semester.

1. Bill of Student Rights
2. Dual/Shared Governance

Alex Khramov requested to bring back Employee Appreciations events.

Linda West announced that Faculty Council will be submitting a change to their Constitution relating to election timing. The change will move elections from April to October.

Dr. Cambiano requested Cabinet to review a request for furnishings for the Indigenous Scholar Office. Dr. Turner asked for a tour of the office and a meeting to discuss further for needs.

Mr. Duckworth announced that NSU ranks 4th highest in MIAA standings

Upcoming Events:

Coaches Corner will begin at 11:30 a.m.

OSRHE-Legislative Tour – January 14th at 11:30

Vote for City items – January 8th

Athletics Trivia Night – January 19th

Higher Ed Day – February 12th in Ok City

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Robin Hutchins