



Office of the Registrar  
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**ACADEMIC FORGIVENESS POLICY**

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Name Student ID# (N number)

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Email

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Phone

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Signature

**Repeated Courses**

Repeated Courses: In courses where the original grade earned was a “D” or “F”, students may repeat a maximum of 4 courses (up to 18 semester hours) and have only the second grade earned, even if it is lower than the first grade, used in the calculation of overall GPA. If a student repeats an individual course more than once, all grades earned, with the exception of the first, are used to calculate the GPA. Students repeating courses above the first four courses or 18 credit hours of Ds or Fs may do so with the initial grades and repeat grades averaged.

<b>Course Dept. and Number</b> Ex: ENGL 1113	<b>Semester Taken</b> Ex: Fall 15	<b>Semester Repeated</b> Ex: Spring 16

All actions taken may be viewed in goNSU under “Transcripts”.

Requirements stated are general and may not reflect all Academic Forgiveness Policies established by the Oklahoma State Regents for Higher Education. See the Office of the Registrar for additional details. Graduate credit is not eligible for forgiveness.



**ACADEMIC FORGIVENESS POLICY**

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Name Student ID# (N number)

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Signature Date

**Academic Reprieve**

- Allows a student to remove from the overall GPA up to two consecutive semesters of poor course work (must include D and F grades).
- Three calendar years must have elapsed since the grades were earned and students must have completed 12 hours of course work at NSU since the semester(s) to be reprieved.
- Students must have no grade lower than a C from any institution since the semester to be reprieved.
- All courses during the reprieve semester(s) are included and will remain on the student's transcript.
- Classes which were passed and are part of the graduation requirements will not have to be repeated, but additional hours may need to be taken to make up for the hours reprieved.

<i>Semester</i>	<i>Year</i>	<i>Institution</i>
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**Academic Renewal**

- Allows a student to remove from the overall GPA all previous semesters of poor course work (must include D and F grades).
- Students may be eligible to omit all course work previously taken from the overall GPA to establish a fresh start.
- Five calendar years must have elapsed between the last semester and request for renewal and students must have completed 12 hours of course work at NSU since the semester(s) to be renewed.
- Students must have no grade lower than a C from any institution since the semester to begin renewal.
- Classes which were passed and are part of the graduation requirements must be repeated, and additional hours may need to be taken to make up for the hours renewed.

<i>Semester/Year to Semester/Year</i>	<i>Institution(s)</i>
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