



Northeastern State University  
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## **Student Learning & Assessment Meeting Minutes**

**Meeting Date:** April 22, 2015, 12:00 pm, Tahlequah Campus, Bagley 101 with Bb Collaborate to BABT 125.

**Members Present:** BA Campus: Dr. Julia Kwok and Dr. Lisa Tritchler. Tahlequah Campus: Dr. JoAnn Starkweather, Dr. Darryl Linde, Dr. Sophia Sweeney, Dr. Jerrid Freeman, Mr. Chad McLane and Dr. Cari Keller.

**Handouts: ILO Rubric Draft – Posted on Bb**

### **Meeting Notes:**

1. The group discussed the following items:
  - a. The process for reviewing the rubric draft.
    - i. The committee decided to review the draft for content and then 1-2 committee members can edit for a singular voice through the document. The group will then review again before distributing to the colleges for consideration. The target deadline is to have a polished draft to send to the colleges by the end of Summer 2015.
  - b. What descriptors to use for the rubric scales.
    - i. Dr. Sweeney will distribute a survey of options for rubric scale descriptors. These will be considered during our next meeting.
  - c. Within the criterion, we currently have a 4-1 scale. How should we address the circumstance when a student does not produce any evidence of an indicator within the outcome? Do they still earn a 1? For example, a student performs inadequately, but still addresses the indicator earns a 1. Does a student who does not address the indicator earn a 1? What are the options?
    - i. Add a Non-Responsive column, with no numerical value?
    - ii. Add a 0 column for non-responsive submissions.
    - iii. Change the scale to 3-0?
    - iv. Include them in the 1 criterion?
  - d. Dr. Sweeney is going to review the research and provide some guidance. We also wanted to ask the committee members with more experience in statics

what impact this decision may have on any analysis that the OIE would conduct.

2. The next meeting is scheduled for **April 29, 12:00 pm. Bagley 101 via Collaborate to Dr. Tritchler and Dr. Kwok.**
3. **Meeting was adjourned at 12:50 pm.**