

Capstone Rubric

/ 70 points

NAME:

	Unsatisfactory (0-2 points)	Insufficient (3-5 points)	Fair (6-7 points)	Excellent (8-10points)
Introduction	Did not include any of the four required sections (e.g., an overview of why you enrolled in the program, a review of current career goal, etc.)	Included only one or two of the required sections (e.g., an overview of why you enrolled in the program, a review of current career goal, etc.)	Included only three of the required sections (e.g., an overview of why you enrolled in the program, a review of current career goal, etc.).	Included all four of the required sections (e.g., an overview of why you enrolled in the program, a review of current career goal, etc.)
Body (Reflection)	Did not include any of the four required sections (e.g., describing program experience, learning lessons, challenges, growth, etc.)	Included only one or two of the four required sections (e.g., describing program experience, learning lessons, challenges, growth, etc.)	Included only three of the required sections (e.g., describing program experience, learning lessons, challenges, growth, etc.)	Included all four of the required sections (e.g., describing program experience, learning lessons, challenges, growth, etc.)
Body (Literature review)	Literature review did not include all requirements (i.e., summary, application, etc.)	Literature review included requirements (i.e., summary, application, etc.), but the review used less than two articles.	Literature review included requirements (i.e., summary, application, etc.) and three articles, but the articles were not related to career path.	Literature review included requirements (i.e., summary, application, etc.) and three articles related to career path.
	There will be 5 points deduction if literature review does not include at least three articles from peer-reviewed journals.			
Conclusion	Did not include all of the necessary information (e.g., discuss your plans for the future, final comment, etc.)	Included only a portion of the necessary information (e.g., discuss your plans for the future, final comment, etc.)	Included all of the necessary information (e.g., discuss your plans for the future, final comment, etc.), but future plans were not clearly stated.	Included all of the necessary information (e.g., discuss your plans for the future, final comment, etc.), and future plans were clearly stated.

Capstone Rubric

/ 70 points

NAME:

Title Page	Lacks more than three of the following: - Title of the Capstone - Name - Date - Expected Graduation Date and Degree (i.e., HHP) - N Number	Lacks two of the following: - Title of the Capstone - Name - Date - Expected Graduation Date and Degree (i.e., HHP) - N Number	Lacks one of the following: - Title of the Capstone - Name - Date - Expected Graduation Date and Degree (i.e., HHP) - N Number	Includes all of the following required information: - Title of the Capstone - Name - Date - Expected Graduation Date and Degree (i.e., HHP) - N Number
Length of Paper	Less than 15 pages			More than 15 pages not including cover page and references.
Resume	Did not submit on time			Submitted on time

**** Satisfactory grade will be above 70% of the total point (i.e., more than 49 points)

**** No late submission will be accepted.

Please Note: Failure to complete Capstone requirements within the semester you apply for graduation may result in having to reapply for admission to the university, as well as having to reapply for graduation.