

NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: August 11, 2016

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Tritschler, Dr. Vanessa Anton, Dr. Stan Sanders, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kenny Paris, Ms. Candace Riley, Ms. Darla Chewey

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from July 18, 2016

Old Business:

- **Budget Outlook/Update**
 - **Grant indirect cost sharing change**
 - **Adjunct budget (keeping spreadsheet for this year)**
- **RTP Process**
- **Mentoring Committees for New Hires**
- **Academic Planning for 2017**
- **Annual Leave for Direct Reports**
- **Fall Opening Meeting**
- **Travel and Pre Approval**
 - **Mileage expense approval**
- **China Update**

New Business:

Reports and Updates:

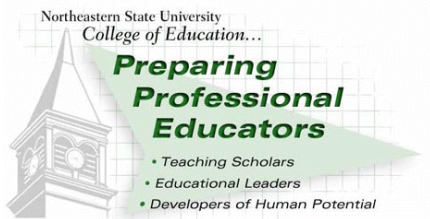
- **Assessment Director – S. Sweeney**
- **Certification – L. Buttress**
- **Psychology & Counseling – K. Paris**
- **Clinical Education – S. Sanders**
- **Curriculum & Instruction – L. Tritschler**
- **Educational Leadership – J. Ferrell**
- **Eddings Endowed Chair - A. Watson**
- **Health & Kinesiology – S. Tinsley**
- **Assistant Dean – K. Hancock**
- **Associate Dean – V. Anton**

Updates and reminders

- **C. Riley**
- **D. Chewey**

Calendar Reminders: Classes Begin- Aug 15th
TEC Aug 23rd
Fall LT meetings
Sept 8th
October 13th
Nov 10th
Dec 8th

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: Sept 8, 2016

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Stan Sanders, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kenny Paris, Ms. Candace Riley, Ms. Darla Chewey

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from Aug, 2016

Old Business:

- **Graduate Certificates for Credentialing**
 - **Begin by building into an existing program**
 - **Specific request for Early Childhood, personal health, psychology**
- **Curriculum Chairs and Curriculum Committee**
- **Digital Measures- Make sure new Faculty get set up in DM**
- **Computer replacements ongoing- Must comply with turn in date to keep contract requirements**
- **Academic Affairs will have Office of Transfer and Advisement**
- **Carl Albert- providing two office spaces, library will now be the Sallisaw library**

New Business:

- **TCC Partnership Meeting**
- **OSUIT 2+2 Discussion**
- **Common Read**
- **Travel**
- **Document Accuracy**
- **Computer Sciences**
- **Academic Planning**
- **NEO A&M Visit**
- **Fundraising Rules**
- **Instructional Design**

Reports and Updates:

- **Assessment Director – S. Sweeney**
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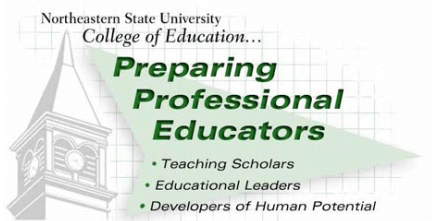
Updates and reminders

- **C. Riley**

○ **D. Chewey**

Calendar Reminders: Sept 12th Presidents Brown Bag Lunch, Broken Arrow Campus
Presidents Snack Chat, Muskogee Campus
Sept 16th , Presidents Brown Bag Lunch, Tahlequah Campus
Sept 19-23 Homecoming Week
Sept 21st Academic Council
Sept 30th NSU_TCC Partnership Lunch, Broken Arrow Campus
Oct 5th Deans' Council
Getting to Know Academic Affairs Reception/Dinner

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: Oct 13, 2016

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Stan Sanders, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kenny Paris, Ms. Candace Riley, Ms. Darla Chewey

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from Sept, 2016

Old Business:

- TCC Partnership Meeting
- OSUIT 2+2 Discussion
- Academic Planning
- Programs for 5 year review

New Business

- Student Activism
- Graduate School Recruiting
- ITV Update
- Benefits Open Enrollment

Reports and Updates:

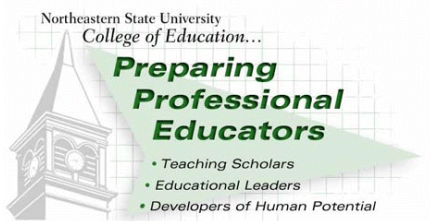
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- Health & Kinesiology – S. Tinsley
- Assistant Dean –
- Associate Dean – V. Anton

Updates and reminders

- C. Riley
- D. Chewey

Calendar Reminders: Professional Interviews TQ Oct 28th
Professional Interviews BA Nov 4th

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: Nov 10, 2016

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Stan Sanders, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kenny Paris, Ms. Candace Riley, Ms. Darla Chewey

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from Oct, 2016

Old Business:

- Graduate School Recruiting

New Business

- Commencement
- Da Vinci Update
- Reports from Chairs on Academic Plan for Department
- UCC Update
- Spring Schedule
- Ad Astra
- Tenure/Promotion Files

Reports and Updates:

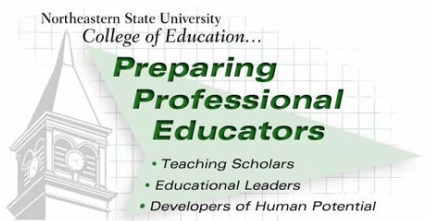
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- Assistant Dean – A. Watson
- Associate Dean – V. Anton

Updates and reminders

- C. Riley
- D. Chewey

Calendar Reminders: Teacher Induction Ceremony Nov 17, Webb Bld TQ campus
Teacher Induction Ceremony Nov 18th BAAD Auditorium
Celebration of Teaching Jan. 25, 2017

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: December 8, 2016

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Stan Sanders, Dr. Tracy Thompson, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kenny Paris, Ms. Candace Riley, Ms. Darla Chewey

Guest Dr. Kurt Choate

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from November 10, 2016

Old Business:

- Commencement
- Da Vinci Update
- Spring Schedule (Handout)
- Tenure/Promotion Files

New Business:

- Grades Due Dec 13
- Digital Measures
- Tutoring Report (Handout)
- NCTQ
- Grant NETSTAR
- Grant Tour
- Nicaragua Update

Reports and Updates:

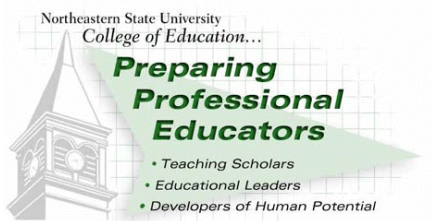
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- Eddings Endowed Chair - A. Watson
- Health & Kinesiology – S. Tinsley
- Assistant Dean – A. Watson
- Associate Dean – V. Anton

Updates and reminders

- C. Riley
- D. Chewey

Calendar Reminders: Commencement 1:30 Dec.10 2016
Spring Classes Begin Jan. 6th 2017
Celebration of Teaching Jan. 25, 2017

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: January 12, 2017

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Stan Sanders, Dr. Tracy Thompson, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kenny Paris, Ms. Candace Riley, Ms. Darla Chewey

Guest Dr. Kurt Choate

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from December 8, 2016

Old Business:

- Grades Due Dec 13
- Digital Measures
- Tutoring Report (Handout)
- NCTQ
- Grant NETSTAR
- Grant Tour
- Nicaragua Update

New Business:

Reports and Updates:

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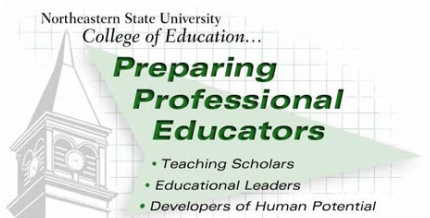
Updates and reminders

- C. Riley
- D. Chewey

Calendar Reminders:

Celebration of Teaching Jan. 25, 2017
Teacher Education Council Jan 27, 2017

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: Feb 9, 2017

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Stan Sanders, Dr. Tracy Thompson, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kurt Choate, Ms. Candace Riley, Ms. Darla Chewey

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from January 12, 2017

Old Business:

- Student Assessment Coordinator update
- Recruitment events
- Spring Meeting COE

New Business:

- Dinner with the Deans update
- Course/Class Scheduling and Summer Schedule Update
- Academic Affairs Opportunities
- Academic Affairs Threats
- Complete College America
- Migration to Saas Environment
- Collaborate/Zoom possibility
- Brainstorm for Potential Budget cut – what do we need, what to enhance

Reports and Updates:

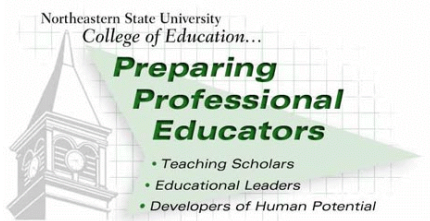
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- Eddings Endowed Chair - A. Watson
- Assistant Dean – A. Watson
- Associate Dean – V. Anton

Updates and reminders

- C. Riley
- D. Chewey

Calendar Reminders:

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: March 9, 2017

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Tracy Thompson, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kurt Choate, Ms. Candace Riley, Ms. Darla Chewey

Guest

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from January, 2017

Old Business:

- Dinner with Deans update
- Scheduling
- Academic Affairs Opportunities & Threats
- Complete College America
- Collaborate/Zoom
- Brainstorm for Potential Budget Cut

New Business:

Reports and Updates:

- Assessment Director – S. Sweeney
- Certification – L. Buttress
- Psychology & Counseling – K. Paris/K.Choate
- Clinical Education – S. Sanders/T.Thompson
- Curriculum & Instruction – L. Bisogno
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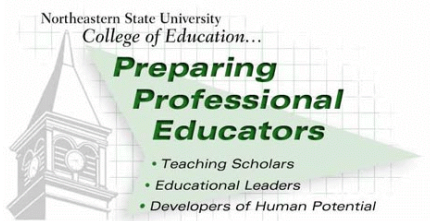
Updates and reminders

- C. Riley
- D. Chewey

Calendar Reminders:

Academic Times Due Feb by 20th.
Spring Meeting Feb 17, 2017 Muskogee Campus
Teacher Education Council Feb. 28, 17
Next Leadership March 9, 2017

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: April 13, 2017

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Stan Sanders, Dr. Tracy Thompson, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kurt Choate, Ms. Candace Riley, Ms. Darla Chewey

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from Feb 9, 2017

Old Business:

- Potential Budget cut – where we are

New Business:

- Presentation by Elasticity/Software vendor
- Accreditation costs required for AA
 - Estimate for Regent Program reviews \$1700 per review
- Renovations – no non-essential at this time
- Rationales for any faculty position that may need replacing
- Concurrent enrollment initial conversation on Intro to Education course (Stilwell, Locust Grove)
- Business Dean interviews April 26, 27, 28
- Social events planned for COE

Reports and Updates:

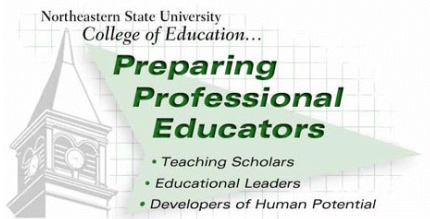
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- Health & Kinesiology – S. Tinsley
- Eddings Endowed Chair - A. Watson
- Assistant Dean – A. Watson
- Associate Dean – V. Anton

Updates and reminders

- C. Riley
- D. Chewey

Calendar Reminders:

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: May 8, 2017

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Stan Sanders, Dr. Tracy Thompson, Dr. Allyson Watson, Dr. Sophia Sweeney, Dr. Kurt Choate, Ms. Candace Riley, Ms. Darla Chewey

Call to Order: 10:00 a.m.

Approval of Minutes: Minutes from April, 2017

Old Business:

- Presentation by Elasticity/Software vendor
- Accreditation costs required for AA
 - Estimate for Regent Program reviews \$1700 per review
- Renovations – no non-essential at this time
- Rationales for any faculty position that may need replacing
- Concurrent enrollment initial conversation on Intro to Education course (Stilwell, Locust Grove)
- Business Dean interviews April 26, 27, 28
- Social events planned for COE

New Business:

- Budget update
- Grades
- Summer Term
- Fall opening
- Searches
- Endowed Chair(s) from Foundation
- Summer Vacation Plans
- August Opening Meeting

Reports and Updates:

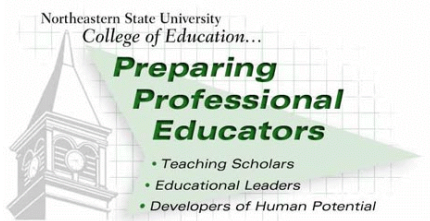
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- Eddings Endowed Chair - A. Watson
- Assistant Dean – A. Watson
- Associate Dean – V. Anton

Updates and reminders

- C. Riley
- D. Chewey

Calendar Reminders:

Adjournment



NSU COLLEGE OF EDUCATION AGENDA

Group Meeting: COE Leadership Team

Meeting Date: June 21, 2017

Members Present: Dr. Debbie Landry, Ms. Lois Buttress, Dr. Sonia Tinsley, Dr. Jim Ferrell, Dr. Lisa Bisogno, Dr. Vanessa Anton, Dr. Tracy Thompson, Dr. Sophia Sweeney, Dr. Kurt Choate, Ms. Dee Gerlach, Ms. Candace Riley, Ms. Darla Chewey

Call to Order: 10:30 a.m.

Approval of Minutes: Minutes from April, 2017

Old Business:

- Budget update
- Summer Term
- Searches
- Endowed Chair(s)
- August Opening Meeting

New Business:

- Changes
- Faculty Advising
- AdAstra
- Spaces
- Comp Time
- RTP
- Digital Map

Reports and Updates:

- Assessment Director – S. Sweeney
- Certification – L. Buttress
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- Clinical Education – T. Thompson
- Curriculum & Instruction – L. Bisogno
- Educational Leadership – J. Ferrell
- Health & Kinesiology – S. Tinsley
- Associate Dean – V. Anton

Updates and reminders

- C. Riley
- D. Chewey

Calendar Reminders:

Independence Holiday July 4th (only)

New Faculty Orientation Monday, August 14th

Fall Opening Meeting – Tuesday, August 15th (8:30 Refreshments, 9:00 Program, 11:00 Coin Walk)

Community and Collaboration Day Wednesday, August 16 on BA Campus

Adjournment