

**NORTHEASTERN STATE UNIVERSITY
TUITION WAIVER PROGRAM FOR
CHILDREN AND SPOUSES OF UNIVERSITY EMPLOYEES**

This program is for the children and spouses of full-time, regular employees of the University.
Please type or print the information requested.

STUDENT INFORMATION:

Name of student applicant: _____ Social Security Number: _____

Address: _____ Telephone: () _____
_____ Date of Birth: _____

Semester(s) for which application is submitted (circle each semester you are requesting tuition waiver)
You may circle **all** that apply.

Summer 2009 Fall 2009 Spring 2010

PARENT/SPOUSE INFORMATION:

Name of NSU Employee: _____

(Circle One)

Faculty Staff

(Circle One)

Parent Spouse

Department in which parent/spouse works: _____

Campus Extension: _____ Campus Email: _____

I have read and understand the terms and conditions related to the receipt of tuition waiver funds.

Parent/Spouse Signature

Date

Student Signature

Date

Please submit completed form to the Office of Scholarships.

Requirements:

SCHOLARSHIP OFFICE USE ONLY

GPA _____
2008-09 Hrs. Comp. _____

Approved S F Sp Date _____

Disapproved _____

Reason _____

1. The applicant must be a dependent child or spouse of a full-time employee of the university. Please attach documentation showing proof of dependency/marital status (copies of Tax information for 2008-09, Birth Certificate or Marriage License).
2. Dependent children must be 24 years of age or younger and a qualified resident of Oklahoma as defined by the Oklahoma State Regents for Higher Education.
3. Spouses must be a qualified resident of Oklahoma as defined by the Oklahoma State Regents for Higher Education.
4. The waiver is for general enrollment tuition during the fall, spring and summer semesters and does not include any fees.
5. The applicant must be regularly admitted as a full-time degree-seeking student in a program of study leading to a first undergraduate degree. Part-time students will only be considered if money is available after all qualifying full-time students have been awarded. Part-time students must submit a written statement explaining reasons for part-time status and a plan for completing a bachelor's degree.
6. Course work taken must apply to a program of study. The waiver, if granted, does not apply to class auditing, non-credit courses, adult education, or "step ahead/concurrent" hours.
7. The **maximum** award will be \$600 for summer and \$1200 per semester for fall and spring. Waivers will be applied directly to general tuition after the application of other general tuition waivers. The total amount of all combined tuition waivers cannot exceed the student's total tuition costs. The waiver also cannot be used to pay for TCC classes offered at NSU-BA.
8. A student must meet the following criteria to continue receiving the tuition waiver:
 - a. Enroll in and complete at least 24 credit hours each academic year.
 - b. Maintain a minimum 2.5 graduate retention GPA for each academic year.
9. The priority deadlines for the Tuition Waiver Program for Children and Spouses of University Employees will be:

May 1, 2009	2009 Summer Semester
August 1, 2009	2009 Fall Semester
December 1, 2009	2010 Spring Semester

The allocation for the Tuition Waiver Program for Children and Spouses of University Employees is limited. Please apply early to receive priority consideration. No awards will be made when the funding source is exhausted.

If you do not meet the criteria above for any reason, you must submit a written statement as to why so your application can be reviewed and a decision can be made if funds are still available.