

Northeastern State University

FINANCIAL RESPONSIBILITY AGREEMENT

Every student must read and agree to **all the statements** in this Financial Responsibility Agreement in order to enroll at Northeastern State University.

I, _____, understand and agree that NSU communicates Student Account information via electronic services using online secured portals such as goNSU, and NSU email through my NSU issued e-mail account. I agree that I am responsible for reviewing my Student Account on goNSU and checking my NSU email regularly to ensure I am informed of all information pertaining to my Student Account.

_____ **Financial Responsibility:** I agree to pay all tuition and fees, (including housing and meal plans) and other related costs that result from my registration and/or future drop/add activity and understand acceptance of these terms constitutes a promise to pay agreement. This also includes books charged at the bookstore, parking decals and fines, and other various charges.

_____ **Dropping/Withdrawing from Courses:** I understand that if I have registered and do not officially drop by the 100% refund deadline, I am responsible for the tuition and fees charged to my Student Account. I am aware that the Drop/Refund and Withdrawal Deadlines are published at www.nsuok.edu under Academic Calendar and I understand that I am bound by the drop/refund and withdrawal deadlines.

_____ **Consequences of Delinquent Accounts:** I understand that NSU may refuse to allow me to register for additional classes, withhold release of my transcripts and diploma and take action against me to collect any unpaid or unreturned amounts, including assignment of my Student Account for collections. I further understand that my failure to attend class does not absolve me of my financial obligations as described above.

_____ **Communication:** I agree that failure by me to view my Student Account or NSU email or to receive any billing statement is not valid grounds for nonpayment of my financial obligations, the waiving of late payment charges or the release of holds on my registration, diploma, or transcript. It is my responsibility to keep all of my contact information with NSU including permanent addresses, telephone numbers, and wireless device numbers up to date.

_____ **1098T:** I understand that the IRS Tax Form 1098-T that reports tuition and related expenses will also be available electronically and notifications for the 1098-T tax document will be sent to my NSU email.

_____ **Other Charges:** I agree that a returned check charge in the amount of \$25.00 will be added to my Student Account for any electronic or paper check returned by my Financial Institution for insufficient funds. NSU reserves the right to pursue all legal remedies available to collect on any returned check. Furthermore, I understand that a late payment charge equal to 1.5% of the unpaid balance may be assessed each month that my Student Account has an overdue outstanding balance. The late payment charge will accrue monthly until the outstanding balance is paid in full.

- _____ **Payments:** I agree that payments and credits posted to my Student Account totaling less than the entire balance owed to NSU will reduce the balance due as of the date posted but may not release the holds on registration, diplomas, and transcripts.
- _____ **Refunds:** I understand that if I will be receiving refunds I must choose my refund preference by going to my account online and clicking eRefunds. Failure to do so could delay receiving my refund.
- _____ **Collection Agency:** I understand that if NSU's internal collection efforts have failed to induce me to pay the amount due on my Student Account, it will be sent to a collection agency and may be reported to one or more credit bureaus. I authorize NSU to release my personal and financial information under those circumstances. If NSU is required to retain a collection agency, then, I agree to pay all collection charges, including but not limited to attorney fees.
- _____ **Telephone Consumer Protection Act (TCPA) and Oklahoma Fair Debt Collection Practices Act:-** I authorize NSU and its respective agent(s) and contractors, including collection agencies, to contact me by text or phone call regarding my Student Account at the current or any future telephone number provided by me in compliance with the requirements of the Oklahoma Fair Debt Collection Practices Act.
- _____ **Family Educational Rights and Privacy Act (FERPA):** I understand that the FERPA prohibits Northeastern State University from releasing information from my student records to a third party (including my parents or spouse) without my permission which can be authorized through goNSU.
- _____ **Entire Agreement, Change of Terms:** I agree that this Agreement supersedes all prior understandings, and constitutes the entire agreement between me and NSU with respect to the matters described. NSU reserves the right to change the terms of this Agreement at any time. Notice of such a change will be provided on my student portal via goNSU. It is my responsibility to ensure that I am aware of any changes.
- _____ **Billing Rights Summary:** I understand that in case of errors, inaccuracies, or questions about my Student Account, or if I need more information about a transaction on my Student Account, I will write the Bursar's Office immediately via the address provided at www.nsuok.edu or call 918-444-2160 Tahlequah or 918-449-6251 Broken Arrow.
- _____ **Governing Laws:** This Agreement is governed by the laws of the State of Oklahoma and all applicable federal laws.

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_____ Student Name (Printed)

_____ NSUID

_____ Student Name (Signed)

_____ Date