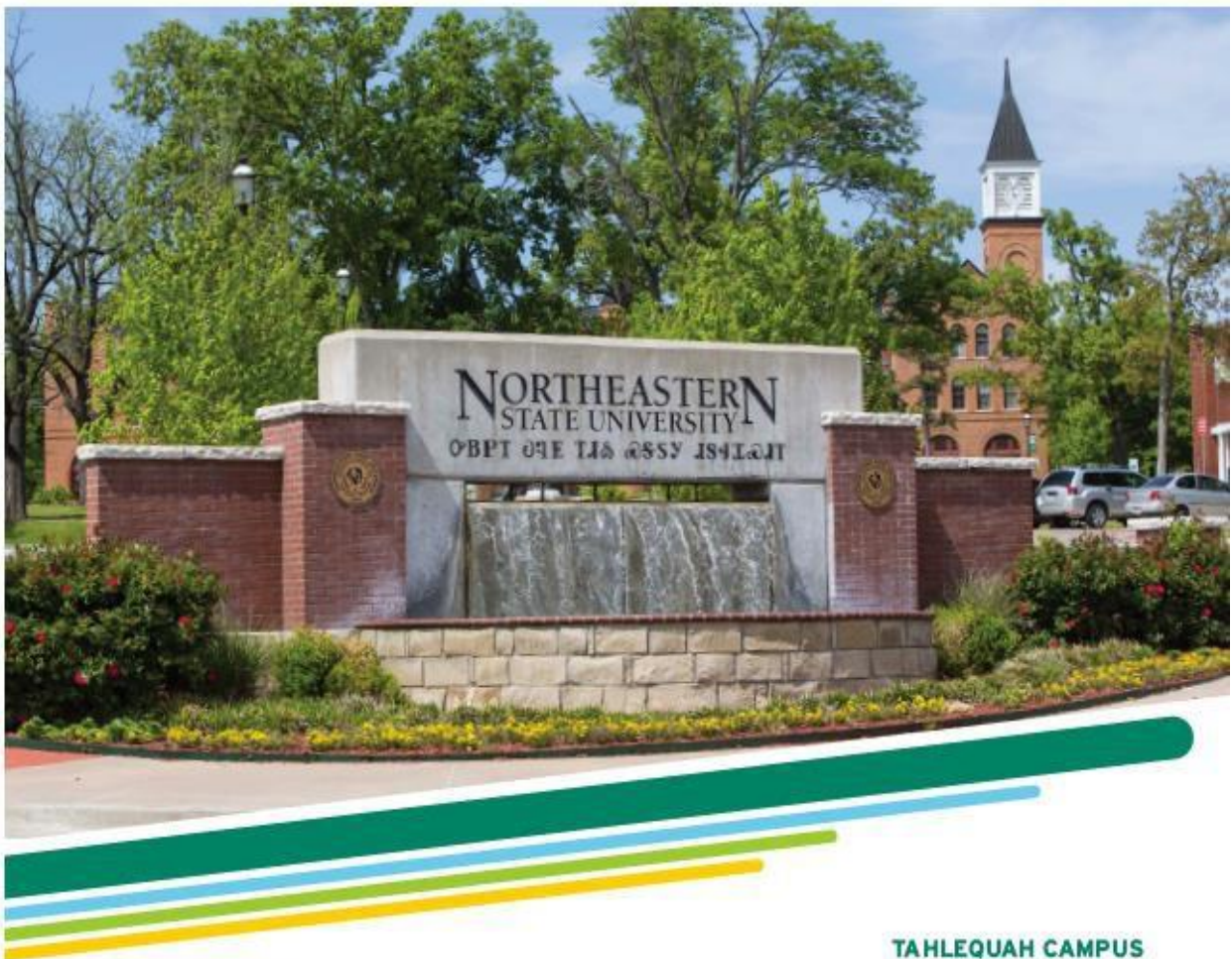




**NORTHEASTERN STATE UNIVERSITY**  
**College of Liberal Arts**  
**School of Social Work**

**Bachelor of Social Work  
Program & Practicum Application Packet  
(Tahlequah/ Broken Arrow)**



**TAHLEQUAH CAMPUS**

Call: 918.444.3511  
Fax: 918.458.2346

**BROKEN ARROW CAMPUS**

Call: 918.449.6528  
Fax: 918.449.6571



**NORTHEASTERN**  
STATE UNIVERSITY

Dear Social Work Student,

Welcome to the Bachelor of Social Work (BSW) program at Northeastern State University, College of Liberal Arts, School of Social Work. We have a dynamic BSW program which is a 57 hour major. The Social Work major is offered on both the Tahlequah and Broken Arrow campuses. The BSW degree is designed to prepare professionals for working in a wide variety of social service settings. The BSW education emphasizes the "generalist perspective." The generalist training prepares the graduate for working with issues at the individual, group, family, and societal levels. Our graduates are uniquely qualified upon graduation to provide services to diverse client populations in a wide range of settings. The BSW program also prepares graduates for the Advanced Standing MSW (Master of Social Work) Program, which takes only one year of full-time course work to complete. The faculty members are actively involved in the design of classes and are committed to your professional education. Social work is an exciting profession and we invite you to be a part of it!

The BSW program has been fully accredited since 1992 by the Council on Social Work Education (CSWE), the national accrediting body for social work programs. We believe you will find the BSW program provides an exciting opportunity for education in the field of social work.

Need more information? Look up our website at [nsuok.edu](http://nsuok.edu) or call the Social Work office in Tahlequah (918) 444-3511, or in Broken Arrow (918) 449-6528.

## *Tahlequah – Bachelor of Social Work Course Sequencing*

<b>Freshman Year</b>			
<b>First Semester</b>		<b>Second Semester</b>	
English (1113)	3 hours	English (1213)	3 hours
History (1483 or 1493)	3 hours	*Math (1513 or 1473)	3 hours
Humanities/Culture & Ideas	3 hours	Humanities/Fine Arts	3 hours
Health & PE	3 hours	Health & PE	3 hours
University Strategies	3 hours	Computer Prof	3 hours
<b>Total</b>	<b>15 hours</b>	<b>Total</b>	<b>15 hours</b>
<i>*Prerequisites for Admission to Social Work Practicum.</i>			
<b>Sophomore Year</b>			
<b>First Semester</b>		<b>Second Semester</b>	
Written/Oral Communication	3 hours	*Intro to Sociology (1113)	3 hours
*Biological Science (1114)	4 hours	*Intro to Psychology (1113)	3 hours
Political Science (1113)	3 hours	Physical Science	3-5 hours
Global Perspectives	3 hours	*Intro to SOWK (2013)	3 hours
*Statistics	3 hours		
<b>Total</b>	<b>16 hours</b>	<b>Total</b>	<b>12- 15 hours</b>
<i>*Prerequisites for Admission to Social Work Practicum.</i>			
<b>Junior Year</b>			
<b>First Semester</b>		<b>Second Semester</b>	
HBSE I (4003)	3 hours	HBSE II (4873)	3 hours
Interviewing Skills (3013)	3 hours	Social Policy (4863)	3 hours
Human Diversity (4613)	3 hours	Practice I (4013)	3 hours
APA Workshop (3101)	1	Case Management (4643)	3 hours
Electives	3-6 hours	Electives	0-3 hours
<i>*Application Deadline October 31<sup>st</sup></i>			
<b>Total</b>	<b>13-16 hours</b>	<b>Total</b>	<b>12- 15 hours</b>
<i>*Application Deadline October 31<sup>st</sup></i>			
<b>Senior Year</b>			
<b>First Semester</b>		<b>Second Semester</b>	
Practicum I & Seminar (4984)*	4 hours	Practicum II & Seminar (4994)	4 hours
Practice II (4673)	3 hours	Practice III (4733)	3 hours
Research (4313)	3 hours	Senior Seminar (4962)	2 hours
Electives	3- 6 hours	Electives	3-7 hours
<b>Total</b>	<b>13-16 hours</b>	<b>Total</b>	<b>12- 16 hours</b>
<i>**A total of 88 hours must be completed to register for Practicum in the senior year.</i>			

*Note: All students must earn a minimum of 60 hours from a four year school to meet graduation requirements. Course offerings are sequenced. Consequently, first semester courses are offered only in the fall, and second semester courses are offered only in the spring. (\*except Case Management & Social Policy). This course sequencing sheet is for informational purposes only. All students are assigned an academic advisor and a faculty advisor.*

# ***BROKEN ARROW-BACHELOR OF SOCIAL WORK***

## ***Course Sequence Worksheet***

The Social Work major consists of 46 hours of required social work courses, 6 hours of social work electives, and 5 hours of upper division electives from social work, social science, psychology, or Native American Studies. This is a total of 57 hours. To graduate, 124 hours are required, and a minimum of 60 of these hours must be from a four year school. Therefore, only 64 hours of transfer credits will be counted toward the undergraduate degree.

### **Required pre-requisite courses for practicum:**

Intro to Sociology

Intro to Psychology

Intro to Social Work

Biology with Lab

Statistics

College Algebra or Math Structures

<b><i>Junior Year</i></b>			
<b>First Semester</b>		<b>Second Semester</b>	
HBSE I (4003)	3 hours	HBSE II (4873)	3 hours
Interviewing Skills (3013)	3 hours	Social Policy (4863)	3 hours
Human Diversity (4613)	3 hours	Practice I (4013)	3 hours
Electives	3 hours	Case Management (4643)	3 hours
APA Workshop (3101)	1	Electives	0-3 hours
<i>*Application Deadline October 31<sup>st</sup></i>			
<b>Total</b>	<b>13 hours</b>	<b>Total</b>	<b>12- 15 hours</b>
<i>*Application Deadline October 31<sup>st</sup></i>			
<b><i>Senior Year</i></b>			
<b>First Semester</b>		<b>Second Semester</b>	
Practicum I & Seminar (4984)*	4 hours	Practicum II & Seminar (4994)	4 hours
Practice II (4673)	3 hours	Practice III (4733)	3 hours
Research (4313)	3 hours	Senior Seminar (4962)	2 hours
Electives	3 hours	Electives	3-7 hours
<b>Total</b>	<b>13-16hours</b>	<b>Total</b>	<b>12- 16 hours</b>
<b><i>**A total of 88 hours must be completed to register for Practicum in the senior year.</i></b>			

***Transfer Credit:*** HS 1113 from TCC transfers as SOWK 2013, Intro to Social Work. Also, HS 2023 from TCC transfers as SOWK 3873, HBSE I. (Note: If transferred in, these credits do not count toward the 60 hours required from a four year school.) \*HSVC 2053 does NOT transfer as SOWK 4643 Case Management.

On the Tahlequah/Broken Arrow campus, junior year courses are offered on Tuesday and Thursday, and senior year courses are offered on Monday and Wednesday. First semester courses are offered only in the fall, and second semester courses are offered only in the spring (\*except Case Management & Social Policy).

***This worksheet is for informational purposes only. Students are encouraged to receive Academic Advisement for class scheduling and academic needs and Faculty Advisement for career planning***

**NORTHEASTERN STATE UNIVERSITY**  
**Application for the Social Work Practicum**  
**Due October 31**

Name \_\_\_\_\_

Student ID: N# \_\_\_\_\_

**Admission to the BSW practicum is based on the following:**

- Applicants must have earned a cumulative GPA of 2.50 on a 4.00 scale
- Applicants must complete all general education requirements as well as the following courses:

Intro to Sociology	Biology with Lab
Intro to Psychology	Statistics
Intro to Social Work/ (*Principles of Human Services)	College Algebra or Math Structures
	Communication/ English Com I & II
*Tulsa Community College Course	

Also, applicants must be enrolled or have completed the following courses at that time of practicum application submission.

<b>3013 Interviewing Skills</b>	<b>3101 APA Workshop</b>	<b>4003 HBSE I or</b> *Lifespan Development from TCC	<b>4613 Human Diversity</b>
---------------------------------	--------------------------	---	-----------------------------

*\*Students must have completed 88 hours prior to beginning Practicum.*

**TO THIS APPLICATION FORM, PLEASE ATTACH:**

- (1) A signed copy of the Student Contract
- (2) An essay (typed, double spaced) containing the following components:

**EXPERIENCE:** What life experiences have influenced you in your decision to major in Social Work?

**GOALS:** What goals are you striving for in the Social Work field?

**SUITABILITY FOR SOCIAL WORK:** Why and how do you think that you are suited to be a Social Worker?

*(Note: The essay will be reviewed for both content and writing style. The essay should be a minimum of 1000 words.)*

- (3) Updated Professional Resume
- (4) One professional reference and one faculty reference
- (5) CastleBranch National background check (Valid within 30 days)  
[https://www.castlebranch.com/online\\_submission/package\\_code.php](https://www.castlebranch.com/online_submission/package_code.php)  
The code you will need to use is: **HV36** and the cost is \$46.

**\*\*Your background check cannot be older than 30days from the BSW practicum application deadline\*\***

**You can submit your recommendation form using the link below:**

**[Recommendation link](#)**

**Please click the link below to submit your application.**

**[Application submission link](#)**

***\*\* Note: Once students are admitted into the social work program, they must complete the following courses and have a total of 88 hours prior to beginning practicum.***

<b>4873 HBSE II</b>	<b>4013 Practice I</b>	<b>4863 Social Policy</b>	<b>4643 Case Management</b>
---------------------	------------------------	---------------------------	-----------------------------

**NORTHEASTERN STATE UNIVERSITY  
DEPARTMENT OF SOCIAL WORK  
STUDENT CONTRACT**

As a social work student in Northeastern State University's Social Work Program, I will uphold and abide by the program and university policies and the NASW Code of Ethics.

I understand the justifications for terminating a student's enrollment in the program, which include but are not limited to the following:

1. **Poor Academic Performance.** If course grades or GPA requirements are not met, or if a student fails to demonstrate that grade deficiencies can be corrected within a reasonable time, or if a student participates in academic misconduct, a recommendation to terminate enrollment may be made. See the criteria below:
  - BSW: The student will maintain a C grade or above in all social work courses.
  
2. **Chronic Absenteeism.** The Department of Social Work holds a consistent attendance policy across *both* programs at all locations for 16-week courses. A student is permitted:
  - 2 absences before the grade is affected;
  - 3rd absence there will be an overall letter-grade deduction;
  - 4th absence the student is encouraged to withdraw or will receive a 2nd overall letter grade deduction;
  - 5th absence the student will be unable to pass the course.
  
3. **Unprofessional Behavior.** Behavior that violates either the National Association of Social Workers Code of Ethics and/or the NSU University Code of Student Conduct (found in the NSU Student Manual) is a legitimate basis for termination from the program.

[NASW Code of Ethics Link](#) [NSU Student Manual](#)
  
4. **Persistent Ineffectiveness in the Practicum Setting.** When the student is repeatedly unable to develop or demonstrate minimum levels of effective performance and gives no evidence of accomplishing the learning outcomes outlined in the student's education contract, evaluation, or syllabus, it constitutes a legitimate basis for termination. This includes violating agency policies.

*Read and sign upon agreement:* I have read and understand the Social Work Student Contract and will follow the terms listed above. I will demonstrate integrity as a novel social work student and seek guidance when needed. I understand I will be terminated from the program for violating the items listed above.

---

Student Signature

Date