



NORTHEASTERN STATE UNIVERSITY
DEPARTMENT OF SOCIAL WORK

Bachelor of Social Work Practicum Application Packet (Tahlequah/ Broken Arrow)



TAHLEQUAH CAMPUS

Call: 918.444.3511

Fax: 918.458.2346

BROKEN ARROW CAMPUS

Call: 918.449.6528

Fax: 918.449.6571



NORTHEASTERN
STATE UNIVERSITY

Dear Social Work Student,

Welcome to the Bachelor of Social Work (BSW) program at Northeastern State University, College of Liberal Arts, Department of Social Work. We have a dynamic BSW program which is a 57 hour major. The Social Work major is offered on both the Tahlequah and Broken Arrow campuses. The BSW degree is designed to prepare professionals for working in a wide variety of social service settings. The BSW education emphasizes the "generalist perspective." The generalist training prepares the graduate for working with issues at the individual, group, family, and societal levels. Our graduates are uniquely qualified upon graduation to provide services to diverse client populations in a wide range of settings. The BSW program also prepares graduates for the Advanced Standing MSW (Master of Social Work) Program, which takes only one year of full-time course work to complete. The faculty members are actively involved in the design of classes and are committed to your professional education. Social work is an exciting profession and we invite you to be a part of it!

The BSW program has been fully accredited since 1992 by the Council on Social Work Education (CSWE), the national accrediting body for social work programs. We believe you will find the BSW program provides an exciting opportunity for education in the field of social work.

Need more information? Look up our website at nsuok.edu or call the Social Work office in Tahlequah (918) 444-3511, or in Broken Arrow (918) 449-6528.

Tahlequah – Bachelor of Social Work Course Sequencing

<i>Freshman Year</i>			
First Semester		Second Semester	
English (1113)	3 hours	English (1213)	3 hours
History (1483 or 1493)	3 hours	*Math (1513 <i>or</i> 1473)	3 hours
Humanities/Culture & Ideas	3 hours	Humanities/Fine Arts	3 hours
Health & PE	3 hours	Health & PE	3 hours
University Strategies	3 hours	Computer Prof	3 hours
Total	15 hours	Total	15 hours
<i>*Prerequisites for Admission to Social Work Practicum.</i>			
<i>Sophomore Year</i>			
First Semester		Second Semester	
Written/Oral Communication	3 hours	*Intro to Sociology (1113)	3 hours
*Biological Science (1114)	4 hours	*Intro to Psychology (1113)	3 hours
Political Science (1113)	3 hours	Physical Science	3-5 hours
Global Perspectives	3 hours	*Intro to SOWK (2013)	3 hours
*Statistics	3 hours		
Total	16 hours	Total	12- 15 hours
<i>*Prerequisites for Admission to Social Work Practicum.</i>			
<i>Junior Year</i>			
First Semester		Second Semester	
HBSE I (4003)	3 hours	HBSE II (4873)	3 hours
Interviewing Skills (3013)	3 hours	Social Policy (4863)	3 hours
Human Diversity (4613)	3 hours	Practice I (4013)	3 hours
Electives	3-6 hours	Case Management (4643)	3 hours
		Electives	0-3 hours
Total	12-15 hours	Total	12- 15 hours
<i>*Practicum Application Deadline January 15th</i>			
<i>Senior Year</i>			
First Semester		Second Semester	
Practicum I & Seminar (4984)*	4 hours	Practicum II & Seminar (4994)	4 hours
Practice II (4673)	3 hours	Practice III (4733)	3 hours
Research (4313)	3 hours	Senior Seminar (4962)	2 hours
Electives	3- 6 hours	Electives	3-7 hours
Total	12-16 hours	Total	12- 16 hours
<i>**A total of 88 hours must be completed to register for Practicum in the senior year.</i>			

Note: All students must earn a minimum of 60 hours from a four year school to meet graduation requirements. Course offerings are sequenced. Consequently, first semester courses are offered only in the fall, and second semester courses are offered only in the spring. (*except Case Management & Social Policy). This course sequencing sheet is for informational purposes only. All students are assigned an academic advisor and a faculty advisor.

BROKEN ARROW-BACHELOR OF SOCIAL WORK

Course Sequence Worksheet

The Social Work major consists of 46 hours of required social work courses, 6 hours of social work electives, and 5 hours of upper division electives from social work, social science, psychology, or Native American Studies. This is a total of 57 hours. To graduate, 124 hours are required, and a minimum of 60 of these hours must be from a four year school. Therefore, only 64 hours of transfer credits will be counted toward the undergraduate degree.

Required pre-requisite courses for practicum:

Intro to Sociology	Biology with Lab
Intro to Psychology	Statistics
Intro to Social Work	College Algebra or Math Structures

<i>Junior Year</i>			
First Semester		Second Semester	
HBSE I (4003)	3 hours	HBSE II (4873)	3 hours
Interviewing Skills (3013)	3 hours	Social Policy (4863)	3 hours
Human Diversity (4613)	3 hours	Practice I (4013)	3 hours
Electives	3 hours	Case Management (4643)	3 hours
		Electives	0-3 hours
Total	12 hours	Total	12- 15 hours
*Practicum Application Deadline January 15th			
<i>Senior Year</i>			
First Semester		Second Semester	
Practicum I & Seminar (4984)*	4 hours	Practicum II & Seminar (4994)	4 hours
Practice II (4673)	3 hours	Practice III (4733)	3 hours
Research (4313)	3 hours	Senior Seminar (4962)	2 hours
Electives	3 hours	Electives	3-7 hours
Total	13 hours	Total	12- 16 hours
**A total of 88 hours must be completed to register for Practicum in the senior year.			

Transfer Credit: HS 1113 from TCC transfers as SOWK 2013, Intro to Social Work. Also, HS 2023 from TCC transfers as SOWK 3873, HBSE I. (Note: If transferred in, these credits do not count toward the 60 hours required from a four year school.) *HSVC 2053 does NOT transfer as SOWK 4643 Case Management.

On the Tahlequah/Broken Arrow campus, junior year courses are offered on Tuesday and Thursday, and senior year courses are offered on Monday and Wednesday. First semester courses are offered only in the fall, and second semester courses are offered only in the spring (*except Case Management & Social Policy).

This worksheet is for informational purposes only. Students are encouraged to receive Academic Advisement for class scheduling and academic needs and Faculty Advisement for career planning

NORTHEASTERN STATE UNIVERSITY
Application for the Social Work Practicum
Due January 15th

Name _____ Student ID: N# _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Alternate Phone _____

Email _____

Admission to the BSW practicum is based on the following:

- Applicants must have earned a cumulative GPA of 2.50 on a 4.00 scale
- Applicants must complete all general education requirements as well as the following courses:

Intro to Sociology	Biology with Lab
Intro to Psychology	Statistics
Intro to Social Work/ (*Principles of Human Services)	College Algebra or Math Structures
Interviewing Skills	HBSE I/ (*Lifespan Development)
Human Diversity	
*Tulsa Community College Course	

Also, applicants must be enrolled or have completed the following courses at that time of practicum application submission. Students must have completed 88 hours prior to beginning Practicum.

4873 HBSE II	4013 Practice I	4863 Social Policy	4643 Case Management
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TO THIS APPLICATION FORM, PLEASE ATTACH:

- (1) A signed copy of the Student Contract
- (2) An essay (typed, double spaced) containing the following components:

EXPERIENCE: What life experiences have influenced you in your decision to major in Social Work?

GOALS: What goals are you striving for in the Social Work field?

SUITABILITY FOR SOCIAL WORK: Why and how do you think that you are suited to be a Social Worker?

(Note: The essay will be reviewed for both content and writing style. The essay should be a minimum of 1000 words.)

PRACTICUM: What are your goals for the BSW practicum placement? Do you have a specific population of interest?

(3) Updated Professional Resume

(4) One professional and one faculty recommendation letter

Recommendation letters can be submitted by clicking the link below:

https://docs.google.com/forms/d/e/1FAIpQLSeZEGOiB7tW0y2ewizgVgOAWI3EfuOOOUoNyiDGYEUFBqcLww/viewform?usp=sf_link

(5) CastleBranch National background check (Valid within 30 days)

https://www.castlebranch.com/online_submission/package_code.php

The code you will need to use is: HV36 and the cost is \$46.

****Your background check cannot be older than 30days from the BSW practicum application deadline****

You can submit your recommendation form and letter by either:

Please submit your application by either

1. Mail or in person:

Tahlequah Campus	Broken Arrow Campus
221 Haskell Hall Annex 705 North Grand Avenue Tahlequah, OK 74464 Phone: (918) 444-3511 Fax: (918) 458-2346	BALA-258 3100 E. New Orleans St. Broken Arrow, OK 74014 Phone: 918-449-6528 Fax: 918-449-6571

2. Email: socialwork@nsuok.edu

**NORTHEASTERN STATE UNIVERSITY
DEPARTMENT OF SOCIAL WORK
STUDENT CONTRACT**

As a social work student in Northeastern State University's Social Work Program, I will uphold and abide by the NASW Code of Ethics.

I understand that I may be counseled out of the program:

Poor Academic Performance. If I do not meet grade requirements, or if I fail to demonstrate that grade deficiencies can be corrected within a reasonable time, or if I participate in academic misconduct. Furthermore, I understand that plagiarism falls into this category and it is unethical, unprofessional and a violation of the university's academic misconduct policy. Plagiarism includes but is not limited to copying others' work and claiming it as your own, failing to use citations properly, cheating on tests and homework assignments, and copying or purchasing papers from the internet or other sources.

Chronic Absenteeism. If I have a pattern of unexcused absences that makes effective learning and discharge of responsibilities impossible.

Unprofessional Behavior. If my behavior is in violation of the NASW Code of Ethics. Examples would be, but are not limited, misrepresenting my qualifications; exploiting professional relationships; or if I fail to treat my peers, agency staff, or faculty with respect, courtesy, fairness, and good faith.

Assaultive or Threatening Behavior. If I participate in assaultive or threatening behavior that is directed at clients, colleagues, or instructors.

Behavior Damaging to Clients. If I demonstrate habitual hostility, disparaging remarks, violations of client confidentiality, ridicule of clients, violation of client civil or legal rights, or related behaviors which do not change in response to warnings or efforts at remediation.

Persistent Ineffectiveness in Work with Clients. If I do not demonstrate minimal levels of effective performance and give no evidence of progress in working with clients, including violation of practicum agency policy; whether due to emotional immaturity, personal prejudice, resistance to learning, inability to complete assigned tasks, or a persistent incapacity of mastering the necessary skills for interpersonal helping.

Student Signature

Date

Faculty Academic Advisor

Date