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**CASHNet Access Request Form**

**Type of Request**

**New User**  **Update User**  **Remove User**

**User Information**

Name:

Title:

Phone:

Email Address:

Campus:

Department:

Department:

**Type of Request**

**New Department**  **Update Department**  **Remove Department**

**Department Name:**      

Add Detail Codes Updated Detail Codes Remove Detail Codes

**Signatures and Date**

*Signature of User Date*

*(Not required for department updates)*

*Signature of Department Head Date*

*Signature of Business Affairs Date*